

**Marion County Board of Health  
Meeting Minutes**

June 21, 2016  
7:00 P.M.

Board Members Present: Tom Turner, Michael Morton, Paula Strother, Creighton Engel, Stanley Morrison, Elizabeth Franczyk, and Keith Kessler.  
Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Cathy Hays, Administrative Secretary, and Bruce Kropp, WJBD Radio.

**I. CALL TO ORDER**

The Marion County Board of Health met on June 21, 2016 at the Marion County Health Department, Salem office. Keith Kessler called the meeting to order at 7:02 p.m.

**II. QUORUM**

A quorum of seven board members were present.

**III. MINUTES**

Stan Morrison made a motion to accept the March Quarterly Board of Health meeting minutes as presented; Creighton Engel seconded the motion. All were in favor; none opposed. The minutes were approved.

**IV. FINANCIAL REPORT**

Keith Kessler called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 2nd Quarter is \$712,743.19. Building Fund is \$7,289.37.

The revenue for the end of the 2nd Quarter is \$513,010.13 or 43.63% of the total budget. A variance of \$74,965.87.

Expenditures for the end of the 2nd Quarter is \$581,993.82, or 49% of the budget.

Accounts Receivable are \$104,643.47.

Accounts Receivable:  
FCM \$25,500  
Medicaid \$16,000  
Insurance Billing \$13,389  
Public Health Emergency Preparedness (PHEP) \$3,833  
WIC \$14,362

Ebola \$3,051  
Tobacco \$14,643

Mike Morton made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

## **VI. OLD BUSINESS**

None to report

## **VII. NEW BUSINESS**

### **a. Activities:**

#### **1. Environmental Health: Melissa Mallow, Director of Environmental Health**

This quarter, Ms. Mallow had pre-op inspections at Primrose Academy in Sandoval; A Fair Barn Catering in Salem; Snow King in Centralia; Rick's Chapel Church in Centralia for the Summer Food Program; and Holiday Inn Express in Salem.

On April 28, Mr. Dan Tahtinen did a Food Sampling presentation for the Salem Farmer's Market vendors. There were six vendors present.

On May 31, Ms. Mallow did a Food Handler Training presentation for the Quad County Childcare Providers at the Moose Lodge in Centralia. There were 40 childcare workers in attendance.

#### **West Nile Virus**

There has been 1 confirmed human case of West Nile Virus in Illinois. It was an adolescent in West-Central Illinois. In Marion County there have been no positive birds, horses or mosquito batches thus far. On April 27, the local health departments were informed the IDPH was working on procuring contractual agreements with the Illinois Department of Ag and University of Illinois laboratories to conduct dead bird analysis for West Nile Virus. Local health departments will be notified as soon as contracts have been executed and dead bird samples can be submitted to the labs with no charge to the local health departments. Until then, any sample submitted to these laboratories will require a \$40.00 fee.

#### **Zika Virus**

On June 8, the health department received a memo from IDPH stating that

starting July 1, 2016, local health departments will be assisting the IDPH and Illinois Natural History Survey (INHS) to conduct focused mosquito surveillance with potential vectors of the Zika virus. Vector Control Grant funds may be utilized for these activities. June 24, Ms. Mallow will meet with an INHS representative to show him various possible testing site locations in Salem.

### **3. Nursing:**

#### **a. Shelley Yoder, Director of Clinical Services**

##### **STD Testing Information:**

This quarter 18 HIV, 14 GC/ Chlamydia and 16 syphilis tests were done with 5 positive Chlamydia and 3 positive GC results. As a result of multiple out of county residents using the Marion County Health Department for STD testing services and treatment, we have elected to add a \$10.00 out of county fee in addition to our \$20.00 STD testing fee for all out of county residents requesting testing at the Marion County Health Dept.

##### **Lead Poisoning Prevention:**

130 lead tests were completed. Four children are currently being followed for lead poisoning case management services. One case was closed due to closure criteria met and one lead nursing home visit was conducted this quarter.

##### **Communicable Diseases:**

71 communicable disease reports were investigated this quarter. Out of those reports 64 met the criteria to be counted as cases. The number one most reportable disease remains Chlamydia. (55 cases), followed by hepatitis C currently (25 cases.)

##### **Zika:**

Zika is a virus that is transmitted through the bite of an infected mosquito. Primarily the aedes aegypti and aedes alboopictus mosquito species. The most common signs and symptoms include fever, rash, joint pain and conjunctivitis. About 1 in 5 people infected with Zika will become sick. The illness is usually mild and self limiting in several days to a week. Since the illness is a virus treatment is supportive, such as rest, fluids, analgesics and antipyretics. Based on current knowledge, the greatest risk for complications from Zika is to a pregnant woman's fetus. If a pregnant woman is infected with Zika, she can pass the virus to her fetus. Zika has been linked to cases of microcephaly, a serious birth defect, where the baby is born with a smaller brain, which can result in medical problems and impaired development. The health departments role is to coordinate testing in persons that meet criteria set by IDPH if a doctor

requests testing, case interviews and final reporting of completed cases to IDPH as well as providing information to clinicians and residents as needed. To date we have not received any reported cases of Zika virus nor requests for Zika testing.

**TB Monitoring:**

This quarter four clients were reported to the health department due to a positive TB test result or positive AFB culture. All clients were screened to routine potential TB. No active case of TB disease was reported. Currently we are monitoring one patient to routine possible TB infection. The patient is currently in isolation until all test results are back to determine if TB can be ruled out.

**Lab Services:**

This quarter 248 clients had labs drawn through the health department and 40 clients had labs drawn through our Quest "Lab Card" agreement. This generated \$4,960 in revenue from the service fees and \$600 in revenue from the Quest service fees. (lab test revenue was not calculated in these figures).

**Immunization Clinics:**

This quarter 25 regular immunization clinics were held. A total of 119 adult vaccines were administered and 186 adult clients served. A total of 878 pediatric vaccines were administered and 332 pediatric clients served.

**Flu vaccine:**

This year we were able to return 420 doses of flu vaccine for a credit of \$5,998.86. This year we were fortunate in the fact that we were able to administer all of our high dose flu vaccine and have minimal regular flu vaccine left after the return allowance.

**Flu clinics:**

For flu season 2016-2017 we have 25 off-site clinics scheduled with dates and times approved.

**School Physicals:**

This year the health department will not hold a one day school physical clinic at each office since there are several healthcare providers in the area that provide this service and offer lower fees than we are able to offer. We are going to focus our staff time on providing immunizations required for school entry.

Mike Morton had a concern charging out of county clients extra for the STD testing. The topic was discussed and agreed for now Ms. Yoder would check with the other surrounding counties to see what their protocol

was and for Ms. Yoder to use her discretion on whether she thought the client could pay the extra charge. This will be re-evaluated and discussed at September's board meeting.

**b. Dena Kemp; Director of Family Services**

Dena Kemp was absent, Shelley Yoder reported on behalf of Ms. Kemp's Director of Family Services report.

Per the Genetics Grant 2016 requirements the number of maternal child health clients who were screened this past year using the Family Health History Screening Tool was 235. This number is inclusive of screens completed during 7/1/15 – 6/17/16.

The number of clients screened who had one or more positive indicators for a genetics related disorder or chronic disease was 79. The top three chronic diseases identified by clients who had positive family health history indicators were, 1) Diabetes; 2) Functional Disorder; 3) Single Malformation. Clients with positive family health histories are offered genetics related education.

DNA Day was observed in April and Men's Health brochures as well as Importance of Family Healthy History and Family Health History Record were provided to staff, clients and shared with the public via our agency's Facebook page.

Our assigned WIC caseload has changed from 1,389 to 1,388 for FY17. WIC grant funding increased from \$201,362 in FY16 to \$208,200 in F'17. The health department has not replaced Kristie Carter, RN, who resigned in February, our achieved WIC caseload has stayed around 76%, short of the 90% standard set forth by the WIC grant. We will continue to monitor this each month and re-hire another nurse if needed.

Jaime Ferguson was hired as the new WIC Clerk in Salem to replace Betty Sligar, who resigned in March. Jaime has completed all formal and on-site peer training, and is doing a great job.

### 3. Administration: Lori Ryan

#### Grants FY16/Budget Crisis

Below are the lists of the grant monies we have received and have not received.

#### Received

WIC \$202,362  
FCM (80%) \$138,613  
BFPC \$30,800  
BT \$46,869  
Ebola \$9,087  
Genetics \$12,500  
LHP \$84,542  
West Nile \$15,038  
Lead \$4,214

#### Not Received

Tanning \$2,000  
Body Art \$1,500  
Dental Sealants \$1,000  
Tobacco \$20,714  
Vision and Hearing \$1,500

We have written for eleven grants so far. We are still waiting on Tanning, Body Art, Dental Sealants, Tobacco and Vision and Hearing to be released, then we will write for those as well.

#### New Phone System

Ms. Ryan stated that she has been looking into a Voice over Internet Protocol (VOIP) phone system. This would replace our current 36 phones that are over 20 years old. This new system would decrease our monthly bill by \$500.00 and save \$6,000 annually. Dr. Engel suggested having our IT present during the setup of the system.

#### Regional Planning Meeting

Ms. Ryan attended a meeting on the Prescription Drug and Herion Crisis, the objective of the meeting was to develop a Regional Action Plan for the southern most 33 counties in Illinois. Ms. Ryan will work with Community Resource Center in Centralia and other community partners to see what can be done in assisting police and other agencies in acquiring Narcan kits to help in overdoses of herion. This coalition will also look into getting awareness to the public that many times prescription drugs lead to use/abuse of herion.

#### Certification for IPLAN

The health department received our certificate for the next five years from

the Office of Policy, Planning and Statistics for being in compliance with the IPLAN.

**b. Raises FY2017**

Ms. Ryan stated giving health department employees a 3% raise for FY17.

Tom Turner made a motion to accept the 3% FY17 raise; Stan Morrison seconded the motion. All were in favor; none opposed. The 3% FY17 raises was approved.

**c. Salem Roof Repair**

Ms. Ryan reported on the Special Roof Bid Opening Board of Health meeting that was held on June 15, 2016. There were 6 bidders. Timothy Seats, was the Architect on this project. Mr. Seat's recommendation was DWC Roofing and Restoration at \$20,165.75. Which the board approved at the June 15 board meeting.

**VII. CLOSED SESSION**

Closed Session was not needed at this time.

**VIII. ADJOURNMENT**

Creighton Engel made a motion for adjournment at 7:52 p.m.; Mike Morton seconded the motion. The next meeting is scheduled for September 20, 2016 7 pm, at the Centralia office.

  

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Cathy Hays, Administrative Secretary

June 22, 2016  
Date