

Marion County Board of Health Meeting Minutes

September 19, 2017
7:00 P.M.

Board Members Present: Michael Morton, Dr. Elizabeth Franczyk, Stanley Morrison, Dr. Creighton Engel, and Keith Kessler.

Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Dena Kemp, Director of Family Services; Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on September 19, 2017 at the Marion County Health Department, Centralia office. Dr. Creighton Engel called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of five board members were present.

III. MINUTES

Keith Kessler made a motion to accept the June Quarterly Board of Health meeting minutes as presented; Stan Morrison seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

a. Board Appointment

A letter was sent to the Marion County Board, the Marion County Board has postponed the approval of the Marion County Health Department Board Members until the October County Board Meeting.

b. Selection of Board Members:

Stan Morrison made a motion to keep the selection of Board members the same, Dr. Franczyk seconded the motion. Dr. Creighton Engel will continue as Board President, Michael Morton as Board Secretary, Keith Kessler, Tom Turner, and Stan Morrison the Finance Committee; all were in favor; none opposed. Board member selections were approved.

V. FINANCIAL REPORT

Dr. Creighton Engel called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 3rd Quarter is \$803,692.96.

The revenue for the end of the 3rd Quarter is \$873,991.06 or 67.40% of the total budget.

Expenditures for the end of the 3rd Quarter are \$893,113.32, or 69% of the budget.

Accounts Receivable are \$199,833.00.

Family Case Management \$76,811

Bioterrorism \$7,506

WIC \$30,779

Public Aid \$48,000

Insurance \$23,000

Keith Kessler made a motion to accept the financial report; Stan Morrison seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

None to report.

VII. NEW BUSINESS

a. Activities:

1. Environmental Health: Melissa Mallow, Director of Environmental Health

Ms. Mallow performed pre-op inspections at Coaches Corner in Salem, Bonnie Café in Centralia and Headstart in Central City. Also inspected food vendors at the Marion County Fair, Balloon Fest, Patoka Fall Fest, Antique Power Days, Wamac Fest and Ingram's Pioneer Village.

On June 29, Melissa inspected the Summer Food Program site at the Centralia Community Youth Center in Centralia.

July 31, Ms. Mallow performed a fire inspection at PT's in the Hill. The fire was suspicious. There was not much damage so the facility was able to re-open quickly.

Environmental Health will be starting a new inspection program soon, the LC-13 Project. The Illinois Liquor Control wants to shift liquor facility inspections from state staff to local health departments. The local health departments will

perform the inspections and forward the report to the Liquor Control in Springfield, if there are violations, then Liquor Control would do the enforcement. The health department's responsibilities would include: verify liquor license, signage, basic sanitation and review invoices to ensure alcohol is purchased from a licensed distributor. There are 90 facilities in Marion County that will be inspected for Liquor Control, each facility is required to be inspected one time per year. The health department will receive \$100.00 for each liquor inspection conducted.

Currently there are 37 human cases of West Nile virus in Illinois. In Marion County there are no positive birds, horses or human cases. On August 9, IDPH had 2 mosquito batches in Centralia test positive for West Nile Virus.

2. Nursing:

STD Testing Information:

This quarter 11 HIV, 7 Gonorrhea / Chlamydia and 7 syphilis tests were done with 2 positive Chlamydia test results. One patient was treated appropriately at the Salem Medical Center by referral and the other patient was referred but was non-compliant and did not show up for treatment.

STD Increases:

According to Illinois Department of Public Health data from 2012-2016 Illinois has seen a 7% increase in Chlamydia cases, 17% increase in Gonorrhea cases and a 60% increase in early syphilis cases. In 2015 the STD case rate reached its highest number ever. In 2016 Illinois had 72,201 cases of Chlamydia, 21,199 cases of Gonorrhea, and 2,398 cases of early syphilis with a 4% increase in Chlamydia, 24% increase in Gonorrhea and 21% increase in syphilis from 2015. With the spike in Syphilis cases, it has caused a shortage in Bicillin LA or long acting PCN which is the first line medication to treat syphilis infection. This has impacted our STD clinic as we currently cannot order this medication for treatment through our STD clinic unless the treatment is for a pregnant female. Currently we would have to use 2nd line treatments until the shortage subsides.

Lead Poisoning Prevention:

177 lead tests were completed. 2 children are currently being followed for lead poisoning case management services. 1 case was closed this quarter due to lost to follow up.

EPA meeting: Michelle Colledge from the Agency for Toxic Substances and Disease Registry NCEH/CDC Region 5 contacted Ms. Yoder and invited Shelley to an open house at the City Hall in Sandoval to present

lead poisoning prevention information. The event was July 11th from 2-4 pm. This agency was reviewing blood lead data from the area due to contamination of the surrounding Sandoval area from the old lead smelter. The EPA has been involved with soil sampling and clean up.

Lead Training: On July 19th, Jami Strader, Public Health Nurse and Ms. Yoder attended lead poisoning and prevention training held by IDPH in Marion, IL. The information provided covered treatment, monitoring, environmental causes, and prevention measures to decrease lead exposure.

BCMW Clinic:

This year the health department held our 2nd Lead Clinic for the BCMW. We test their adult employees working in the weatherization program. This year we tested 6 adult employees.

Communicable Diseases:

101 communicable disease reports were investigated this quarter. Out of those reports 73 met the criteria to be counted as a suspect, probable or confirmed case.

TB Monitoring: This quarter 3 clients were reported to Marion County Health Department due to a positive TB test result or positive AFB culture. 1 case of active TB disease was reported in Marion County. The case is currently taking treatment with the appropriate medication. A total of 91 contacts were tested for TB as part of this investigation. All close contacts are currently in the process of having a 2nd TB skin test completed.

Lab Services:

This quarter 225 clients had labs drawn through the health department and 36 clients had labs drawn through our Quest "Lab Card" agreement.

Blood Pressure/Blood Sugar Clinics:

This quarter 26 clinics were held. 27 clients had their Blood Pressure checked and 31 clients had their Blood Sugar checked at those clinics.

Immunization Clinics:

This quarter 26 regular immunization clinics were scheduled and in July and August Ms. Yoder scheduled 19 extra clinics to accommodate the need for back to school immunization appointments

VFC Site Review:

On September 6th we had our Vaccine for Children site review at our Salem location. Marla Jentsch from IDPH conducted the review. She identified only 1 area needing follow up. She found that the health department did not offer a non-routinely recommended vaccine

(Meningococcal B) vaccine to VFC eligible children. On September 9, Shelley submitted a corrective action by having Dr. Franczyk sign standing orders to administer the vaccine, printing out Meningococcal B Vaccine Information Statement to hand out and educating clinic staff to screen for the need of this vaccine in kids 10 or older with certain chronic conditions and routinely offer the vaccine to kids 16-18 years. If the vaccine is requested, the health department will order the vaccine. We will not stock the vaccine unless we start to get regular requests for the vaccine. On September 11, Yoder received acknowledgement and acceptance of the corrective action from IDPH with no additional follow up needed. On September 18th we had our VFC site review at our Centralia location and only 1 area was identified as needing follow up. The VFC program no longer will allow gel packs to be used in the refrigerator or freezer. They will only allow frozen water bottles. Both sites were praised for the diligent storage and handling practices and minimal vaccine waste.

Influenza off-site clinics:

On September 5, the health department started our walk-in adult flu clinics at each office location. On October 3rd we will begin our off-site flu clinics. This year 24 off-site clinics have been scheduled.

New Service:

The Marion County Health Department will be offering “FIT” tests, which stand for fecal immunochemical tests. This is used for screening for colon cancer in individuals that qualify. The test is indicated for persons 50-75 years of age who:

1. Do not have a history of colon cancer.
2. Who have not had a prior colon resection.
3. Who do not have inflammatory bowel disease.
4. Who do not have active rectal bleeding.
5. Who have not had a FBOT/FIT hemoccult test done within the last year.
6. Who have not had a sigmoidoscopy performed in the last 5 years.
7. Who have not had a colonoscopy done in the last 10 years.
8. Who are not currently, within the last 3 days or within 3 days prior have had a menstrual cycle.

The test involves the patient collecting a stool sample at home, putting a small amount of the stool specimen in a collection vial and mailing the specimen back to the health department for testing. Currently we need to set up a policy and protocol before we begin testing.

b. Dena Kemp; Director of Family Services

This quarter 1,348 clients received Maternal Child Health services. Of those, 871 clients received medical or nutritional services individually from a RN. WIC attained caseload has averaged 85% of the assigned caseload for FY'18.

Family Case Management has 432 active prenatal, infants and children clients. Of those, 52 are Health Works Cases, and 26 are APORS high risk infant follow up referrals. A total of 78 or 26% of all FCM infants and children are considered high risk and/or medically complex requiring more intensive case work from nursing staff.

World Breastfeeding Month was celebrated during the first week of August at both the Salem and Centralia locations. Our 2 Peer Counselors hosted breastfeeding moms and babies, and prenatal clients for a party with snacks, activities, mom and child photo booth, and drawings for prizes. About 50 were in attendance. We received a \$100 mini grant from the Southern Illinois Breastfeeding Task Force to help offset costs of the celebration and received donations from area businesses.

A Perinatal Conference will be held on September 27 in O-Fallon and Ms. Kemp and the other 5 Maternal Child Health RN's will be attending as well.

3. Administration: Lori Ryan

FY'18 Grants

15 grants have been submitted. Currently we are waiting on 2 grants for submission.

Staff Appreciation Day

The health departments Staff Appreciation Luncheon was held July 26.

Marion County Coalition Against Drug Use

August 31, at the Fairview Park in Centralia the Coalition held an Overdose Awareness Event. Approximately 350 attended. Chris Marler gave her testimony on losing her two sons to drug overdose. Centralia Police and EMS along with the Mayor were present. The coalition provided food for attendees, the food and drinks were donated. The evening also had a Hidden in Plain Sight Room and a Memorial Walk. The Coalition would like to do a similar event in Salem in the spring of 2018.

Staff Education Day

September 14, 2017, the Marion County Health Department conducted an annual all day staff training on HIPAA, OSHA, Fire Safety, Active Shooter and Security Worksite Violence.

b. FY 2018 Budget

Ms. Ryan stated a balanced budget of \$1,319.399 with a 3% raise for staff. Dr. Franczyk made a motion to accept the FY 2018 Budget; Mike Morton seconded the motion. All were in favor; none opposed. The FY 2018 Budget was approved.

c. Audit FY'16

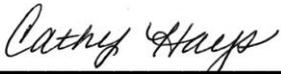
Mark Vaughn with Franklin & Vaughn LLC, provided the audit this year. The board received a copy of the FY'16 audit. Findings stated that a deficiency in design of internal control over financial reporting - inadequate segregation of duties exists at the courthouse. Stan Morrison made a motion to accept the FY'16 as presented; Keith Kessler seconded the motion. All were in favor; none opposed. The FY 2016 Audit was approved.

VII. CLOSED SESSION

Closed Session was not needed at this time.

VIII. ADJOURNMENT

Mike Morton made a motion for adjournment at 7:37 p.m.; Stan Morrison seconded the motion. The next meeting is scheduled for December 19, 2017, 7 pm, at the Salem office.



Cathy Hays, Administrative Secretary

September 20, 2017
Date