

## **Marion County Board of Health Meeting Minutes**

September 18, 2018  
7:00 P.M.

Board Members Present: Dr. Elizabeth Franczyk, Stanley Morrison, Dr. Creighton Engel, Dr. Miriam Baumgart, Dr. Aziz, and Paula Strother.

Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; and Cathy Hays, Administrative Secretary.

### **I. CALL TO ORDER**

The Marion County Board of Health met on September 18, 2018 at the Marion County Health Department, Centralia office. Dr. Stan Morrison called the meeting to order at 7:07 p.m.

### **II. QUORUM**

A quorum of six board members were present.

### **III. MINUTES**

Paula Strother made a motion to accept the June Quarterly Board of Health meeting minutes as presented; Dr. Franczyk seconded the motion. All were in favor; none opposed. The minutes were approved.

### **IV. SPECIAL ORDERS**

#### **a. Board Appointment**

A letter was sent to the Marion County Board, the Marion County Board has approved the appointments of Dr. Morrison and Dr. Engel to the Marion County Board of Health Board.

#### **b. Selection of Board Members:**

Dr. Franczyk nominated Michael Morton as President of the Board. Dr. Morrison seconded the nomination. Dr. Morrison nominated Paula Strother as Board Secretary, Dr. Franczyk seconded the nomination. All were in favor; none opposed. Micheal Morton new Board of Health President and Paula Strother new Board of Health Secretary. The finance committee will remain the same with Keith Kessler, Tom Turner, and Stan Morrison. Dr. Franczyk will remain the Medical Director. All were in favor; none opposed. Board member selctions were approved.

## **V. FINANCIAL REPORT**

Dr. Creighton Engel called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 3rd Quarter is \$784,240.99.

The revenue for the end of the 3rd Quarter are \$935,476.30 or 70.90% of the total budget. Variance of \$-47,939.70.

Expenditures for the end of the 3rd Quarter are \$959,119.56, or 72.69% of the budget.

Accounts Receivable are \$106,806.33.

Grants Outstanding \$59,183

Public Aid \$7,455

Insurance \$38,509

Stan Morrison made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

## **VI. OLD BUSINESS**

None to report.

## **VII. NEW BUSINESS**

### **a. Activities:**

#### **1. Environmental Health: Melissa Mallow, Director of Environmental Health**

Ms. Mallow performed pre-op inspections at Smokeybirds, a mobile unit in Salem, and the new Denny's in Salem. Also inspected food vendors at the Marion County Fair, Balloon Fest, Patoka Fall Fest, and Antique Power Days. On June 25, Melissa inspected the Summer Program Meal Site, located at the Centralia Community Youth Center in Centralia.

Kellogg Honey Smacks cereal is still being recalled, the CDC continues receiving reports of illnesses linked to the cereal.

IDPH is reporting 1,030 cases of cyclosporiasis in counties across Illinois.

AIMS Kitchen update- this is the illegal food establishment operating out of a home in Centralia. Ms. Mallow met with the Assistant State's Attorney, the Assistant State's Attorney sent a letter to AIMS Kitchen telling them to cease operations. As of July 12, Ms. Mallow has not noticed any activity of selling food out of the home.

**West Nile Virus**

In Illinois there have been 51 human cases and 1 death (LaSalle County). As of today, there have been no West Nile Virus positive humans, birds, horses or mosquito batches in Marion County.

**2. Nursing:**

**STD Testing Information:**

This quarter 2 HIV, 1 Gonorrhea / Chlamydia urine test, and 7 syphilis tests were done with zero positive test results. In August, the health department was notified by IDPH that Marion County had an outbreak of Chlamydia. In response to the outbreak, a Public Service Announcement was released to the media.

**Lead Poisoning Prevention:**

141 capillary lead tests were completed. On July 1, the IDPH Lead Program changed its case management rules and requirements. IDPH now requires the follow up on all kids with capillary screening tests of 5 or higher.

**Communicable Diseases:**

157 communicable disease reports were investigated this quarter. Out of those reports 125 met the criteria to be counted as suspect, probable or confirmed case. This quarter we had an outbreak of Cyclospora resulting in 22 cases in Marion County. In August we had a Chlamydia outbreak with 59 cases being completed.

**TB Monitoring:** IDPH has signed a contract with AiCure for VDOT monitoring. The company will provide electronic equipment if the patient qualifies for VDOT. The patient uses a phone application to monitor and document TB medication administration. This would eliminate daily travel to the patient's residence. There would be a \$25.00 per month cost per patient.

**Lab Services:**

This quarter 260 clients had labs drawn through the health department and 34 clients had labs drawn through our Quest "Lab Card" agreement. On August 29, the health department was asked to draw on-site labs at Monsanto in Centralia. 23 executive profiles were drawn along with 16 PSA labs drawn.

**Blood Pressure/Blood Sugar Clinics:**

This quarter 26 clinics were held. 11 clients had their Blood Pressure checked and 34 clients had their Blood Sugar checked at those clinics.

**Immunization Clinics:**

This quarter 30 immunization clinics were scheduled.

**Fit Program:**

This quarter 3 FIT kits were distributed. 2 tests were returned with negative results.

**Flu Clinics:**

This flu season 27 off-site flu clinics are scheduled.

**b. Dena Kemp; Director of Family Services**

Family Case Management has been divided into two separate grants:

Family Case Management (FCM) provides services to pregnant women and infants up to one year of age. Reimbursement is \$38 per case per month.

The second grant is High Risk FCM. The grant encompasses all high risk infants and children up to the age of two years based on an APORS designation from the hospital discharge record. APORS, DCFS under age six years, placed in foster care or pregnant wards will receive services under this grant with a reimbursement rate of \$52 per case per month. The assigned caseload for FCM is 310 and High Risk FCM is 85, at this time the health department are meeting or exceeding these caseload assignments.

**3. Administration: Lori Ryan**

**FY'19 Grants**

10 grants have been written/submitted. Currently we are waiting on 8 grants from IDPH to become available.

**Marion County Coalition Against Drug Use**

August 31, at the Fairview Park in Centralia the Coalition held an Overdose Awareness Event. Approximately 200 attended.

### **25<sup>th</sup> Anniversary Celebration**

On July 12, we celebrated our 25 Anniversary with a health fair and cookout for the Community.

### **Tobacco Advisory Committee**

FY 19 grant wants an Advisory Committee, since we have yet to receive the grant, Mary Williams, our Tobacco Educator, would like to speak to the Board.

On June 25, our Salem front desk secretary suffered a stroke. The health department is awaiting her to be released from the doctor to return back to work.

### **b. FY 2019 Budget**

Ms. Ryan stated a balanced budget of \$1,315.355 with a 3% raise for staff. Paula Strother made a motion to accept the FY 2019 Budget; Dr. Franczyk seconded the motion. All were in favor; none opposed. The FY 2019 Budget was approved.

### **c. Audit FY'17**

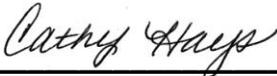
The Audit FY 17 was provided by Mark Vaughn with Franklin & Vaughn LLC on August 30. The board received a copy of the FY'17 audit. Findings stated that a deficiency in design of internal control over financial reporting - inadequate segregation of duties exists at the courthouse. Stan Morrison made a motion to accept the FY'17 as presented; Paula Strother seconded the motion. All were in favor; none opposed. The FY 2017 Audit was approved.

## **VII. CLOSED SESSION**

Closed Session was not needed at this time.

## **VIII. ADJOURNMENT**

Dr. Franczyk made a motion for adjournment at 7:43 p.m.; Paula Strother seconded the motion. The next meeting is scheduled for December 18, 2018, 7 pm, at the Salem office.

  
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Cathy Hays, Administrative Secretary

September 19, 2018  
Date