

**Marion County Board of Health
Meeting Minutes**

December 20, 2016
7:00 P.M.

Board Members Present: Richard Haney, Tom Turner, Creighton Engel, Michael Morton, Paula Strother.

Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Cathy Hays, Administrative Secretary, and Bruce Kropp; WJBD Radio.

I. CALL TO ORDER

The Marion County Board of Health met on December 20, 2016 at the Marion County Health Department, Salem office. Dr. Creighton Engel called the meeting to order at 7:03 p.m.

II. QUORUM

A quorum of five board members were present.

III. Request to Address the Board – Tammi Hoard

Tammi Hoard not present.

III. MINUTES

Richard Haney made a motion to accept the September Quarterly Board of Health meeting minutes as presented; Michael Morton seconded the motion. All were in favor; none opposed. The minutes were approved.

V. FINANCIAL REPORT

Tom Turner called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 4th Quarter is \$822,763.32.

The revenue for the end of the 4th Quarter are \$1,280,564.49 or 108.90% of the total 2016 budget.

Expenditures for the end of the 4th Quarter are \$1,239,218.16, or 105.37% of the 2016 budget.

Revenue over Expenditures for FY 2016 are \$41,346.33.

Accounts Receivable are \$174,828.63.

Accounts Receivable:

WIC \$15,499

FCM \$35,347

Tobacco \$8,259

Insurance \$20,000

Medical \$22,700

PA \$23,500

Tom Turner made a motion to accept the financial report; Richard Haney seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

None to report.

VII. NEW BUSINESS

a. Activities:

1. Environmental Health: Melissa Mallow, Director of Environmental Health

This quarter, the Environmental Health Department performed pre-op inspections at My Place Too, Centralia VP and The House of Dreams Sandwich Shop in Centralia; Salem American Legion, Kim's Party Jumps in Sandoval and did a re-opening inspection at Burger King in Centralia.

Temporary food inspections were completed at the following events: Iuka Wilderness Days, Patoka Fall Fest, Ingram's Pioneer Village and Antique Power Days.

November 14, 2016, Ms. Mallow did a food safety presentation for the employees of BCMW Project Bread Meal sites. There were 8 in attendance.

In Marion County there were no reports of West Nile Virus. No positive humans, birds, horses or mosquito batches. Statewide there were 136 positive human cases with 4 deaths.

2. Nursing:

a. Shelley Yoder, Director of Clinical Services

STD Testing Information:

This quarter 8 HIV, 11 GC/Chlamydia and 8 syphilis tests were done with 1 positive Chlamydia result. The client was treated appropriately after notification.

STD Data report from IDPH:

From January through September we performed 35 Chlamydia and GC urine tests. Out of the 35 tests, 20% were positive for Chlamydia with all 20% positive in the male population. 11.4% were positive for GC with 15.8% positive in the male population and 6.3% positive in the female population. The 20 to 24 year age group had the highest positive rate for Chlamydia at 31.3% and the 30+ age group had the highest GC positive rate at 33.3%.

According to the CDC national data, 2015 was the 2nd year where GC, Chlamydia and Syphilis cases have substantially increased.

Lead Poisoning Prevention:

84 lead tests were completed. 5 children are currently being followed for lead poisoning case management services and 2 lead nursing home visits were made this quarter.

Communicable Diseases:

60 communicable disease reports were investigated this quarter. Out of those reports 45 met the criteria to be counted as cases. The number 1 most reportable disease remains Chlamydia which is currently at (112 cases), followed by hepatitis C which is currently at (46 cases.)

TB Monitoring:

This quarter 2 clients were reported to the health department due to a positive TB test result or positive AFB culture. All clients were screened to routine potential TB. No active case of TB disease was reported.

Lab Services:

This quarter 160 clients had labs drawn through the health department and 11 clients had labs drawn through our Quest "Lab Card" agreement.

Immunization Clinics:

This quarter 19 regular immunization clinics were held. Extra immunization clinics will continue to be held to accommodate the influx of patients needing vaccines.

VFC Update:

At both offices we now have VFC approved stand alone refrigeration units operating and all of the data loggers have been successfully calibrated for the 2017 year. We have also successfully completed our enrollment in the VFC program for the 2017 enrollment year for each office location.

Flu clinics:

This quarter we held 24 off-site flu clinics and administered 329 influenza vaccinations during those clinics. Currently this quarter we have administered 1,538 adult influenza vaccinations and 110 pediatric influenza vaccinations. This quarter we have administered 19 pneumovax-23 pneumococcal vaccinations and 153 Prevnar-13 pneumococcal vaccinations to adults.

b. Dena Kemp; Director of Family Services

Dena Kemp not present.

3. Administration: Lori Ryan

Ms. Ryan stated the health department has written for a total of 17 grants. A handout was given with a list of the grants.

The health department is looking to hire a temporary employee for the next 3 to 4 months from Manpower due to one of our front desk secretaries going through chemotherapy treatments.

2017 Board of Health Meeting Dates

March 21, 2017 Centralia office

June 20, 2017 Salem office

September 19, 2017 Centralia office

December 19, 2017 Salem office

VIII. Policy and Procedure Updates

Ms. Ryan stated due to the new Employee Sick Leave Act (Public Act 99-0841) there have been updates and additions to the health departments sick leave and bereavement leave policies. Handouts were given with the updates and additions. Tom Turner made a motion to accept the updates and additions; Paula Strother seconded the motion. All were in favor; none opposed. The updates and additions to the policy and procedure manual was approved and goes into effect January 1, 2017.

VII. CLOSED SESSION

Closed Session was not needed at this time.

VIII. ADJOURNMENT

Michael Morton made a motion for adjournment at 7:18 p.m.; Paula Strother seconded the motion. The next meeting is scheduled for March 21, 2017; 7 pm, at the Centralia office.



Cathy Hays, Administrative Secretary

December 28, 2016
Date