

Marion County Board of Health Meeting Minutes

December 19, 2017
7:00 P.M.

Board Members Present: Creighton Engel, Mike Morton, Elizabeth Franczyk, Tom Turner, Michael Morton, Miriam Baumgart, and Paula Strother.
Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Dena Kemp, Director of Family Services; Cathy Hays, Administrative Secretary, and Bruce Kropp; WJBD Radio.

I. CALL TO ORDER

The Marion County Board of Health met on December 19, 2017 at the Marion County Health Department, Salem office. Dr. Creighton Engel called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of seven board members were present.

III. MINUTES

Stan Morrison made a motion to accept the September Quarterly Board of Health meeting minutes as presented; Michael Morton seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

a. Board Appointments

A letter was received from the Marion County Board, appointing the following members to the Board of Health: Dr. Creighton Engel, Representative of the County Board; Dr. Engel's term 11/30/17 – 11/30/18; Dr. Elizabeth Franczyk, Dr. Franczyk's term 11/30/2017 – 11/30/2020; Dr. Miriam Baumgart, Dr. Baumgart's term 11/30/2017 – 11/30/2020; Michael Morton, Mr. Morton's term 11/30/2017 – 11/30/2020; Dr. Aziz Rahman, Dr. Aziz's term 11/30/2017 – 11/30/2020.

V. FINANCIAL REPORT

Creighton Engel called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 4th Quarter is \$849,792.08.

The revenue for the end of the 4th Quarter are \$1,291,760.24 or 99.62% of the total 2017 budget. Variance of \$4,980.76.

Expenditures for the end of the 4th Quarter are \$1,264,783.38, or 98% of the 2017 budget.

Revenue over Expenditures for FY 2017 are + \$26,976.86.

Accounts Receivable as of \$162,368.72.

Grants - \$112,238.00

Insurance \$17,600

Public Aid \$23,000

Tom Turner made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

None to report.

VII. NEW BUSINESS

a. Activities:

1. Environmental Health: Melissa Mallow, Director of Environmental Health

This quarter, Ms. Mallow performed pre-op inspections at Cedarhurst of Centralia and Horton's Hot Spot in Sandoval.

Missy will be conducting the new Centralia McDonald's pre-opening inspection on December 20, 2017. The new store plans to open on December 21.

November 13, Melissa Mallow approved the remodeling plans for the Casey's General Store in Sandoval.

Tanning and Body Art:

On November 1, Ms. Mallow participated in a webinar that taught the local health departments how to use a new computer program that IDPH has for the tanning and body art programs. Environmental Health Department will now be electronically submitting our inspection reports to IDPH for these programs instead of mailing.

Private Sewage:

This quarter Melissa Mallow performed 1 realty inspection in Salem.

West Nile Virus:

WNV surveillance ended on October 16, per IDPH. There were 86 human cases of West Nile virus and 1 death in Illinois. In Marion County, there were no positive birds, horses or human cases and there was 1 positive mosquito batch in Centralia.

2. Nursing:

a. Shelley Yoder, Director of Clinical Services

STD Testing Information:

This quarter 2- GC and Chlamydia, 4- HIV, and 3- syphilis tests were done with no positive test results.

Our STD testing numbers have decreased significantly over the past 5 years. This year from January through November we have done approximately 23 tests. Looking back 5 years in 2012 we did approximately 100 annually with a steady decline in testing each year.

Lead Poisoning Prevention:

113 lead tests were completed this quarter. 1 child is currently being followed for lead poisoning case management services. 2 children had a high capillary lead test result. Out of the 2, one case was lost to follow-up and the 2nd case is being monitored by their doctor.

As of November 22, the IDPH Stellar Lead Data base is obsolete. All Stellar files were transferred to IDPH by our IT person as instructed by the IDPH lead program. Currently waiting for confirmation from IDPH that the new HHL PSS system, which is internet based is currently up and running. In the interim, high lead test results will be called to the health department by IDPH as they occur.

Communicable Diseases:

75 communicable disease reports were investigated this quarter. Out of those reports 68 met the criteria to be counted as a suspect, probable or confirmed case.

TB Monitoring:

This quarter 3 clients were reported to the health department due to a positive TB test result or positive AFB culture. No active TB cases were reported this quarter. The active TB case that was reported in June of 2017 has completed treatment for Tuberculosis on December 14th. A total of 88 contacts were tested in relation to the active TB case. No new TB infections were identified from the contact investigation and the case was closed on December 15, 2017.

Lab Services:

This quarter 234 clients had labs drawn through the health department and 34 clients had labs drawn through our Quest "Lab Card" agreement

Lab Progress:

At the last board meeting Dr. Engel asked if our lab services were increasing. The following lab collection data was received from our biller for our lab services for both the Salem and Centralia offices combined.

Total annual labs done: 2016-905, 2015-966, 2014-748, 2013-681, 2012-641, 2011-552. The following data was received from our biller for our Quest lab services for both the Salem and Centralia offices combined. 2016-108, 2015-161, 2014- 242, 2013-154.

Also are data showed that we do approximately 2 times the amount of labs at our Salem office, then at our Centralia office, so in 2018 the phlebotomist will be doing labs at our Centralia office 1 day a week and in Salem 3 days per week.

Blood Pressure/Blood Sugar Clinics:

This quarter 24 clinics were held. 25 clients had their Blood Pressure checked and 27 clients had their Blood Sugar checked at those clinics. All of the clients that participated in the clinics had services done at the Centralia office location.

Special Clinics:

Engineered Fluid Inc., contacted Ms. Yoder and asked if the health department could draw PSA labs for their male employees. A special clinic was set up on Tuesday November 7th at the Centralia office location. 16 employees participated. We offered EFI a \$5.00 discount on the lab tests and charged \$40.00 for each employee. We made \$448.00 in revenue from this clinic.

Immunization Clinics:

This quarter 24 regular immunization clinics were scheduled, a total of 111 adult vaccines were administered and 117 adult clients served. A total of 876 pediatric vaccines were administered and 515 pediatric clients served. Starting in October we held 6 extra clinics to accommodate the calls for pediatric flu vaccine.

VFC Site Review:

We have replaced our freezer gel packs with water filled containers at both locations per requirements from the VFC site review. This was completed on November 29, 2017. Also, we now give parents of VFC eligible kids information on Meningococcal B vaccine as well as posted Men-B informational posters at each office location for parent and client information. If anyone wants the Meningococcal B vaccine through the VFC program, we will order it.

VFC 2018 Enrollment:

Our 2018 VFC enrollment has been completed and approved for both our Salem and Centralia clinic sites.

Influenza Off-site clinics:

This year we ended up with 26 off-site flu clinics scheduled. We administered 322 vaccinations off site during those clinics.

This flu season we purchased 800 doses of Fluzone High Dose for ages 65 and older and 800 doses of Fluzone Standard Dose Quad for use in persons 6 months and older to administer both on and off-site. As of December 14, 2017 we currently have approximately 30 doses of High Dose 80 doses of Standard Dose left to administer.

Fit Test Kick off:

A PSA was ran in preparation for the FIT KIT kick off that was held on December 4th. Booths were set up at each office location on this day from 10:00-3:00 and offered free information and FREE FIT kits to those who qualified. The test is used to detect human hemoglobin in the stool, and if detected could be a symptom of colon cancer. The test is indicated for persons 50 and older who:

1. Do not have a history of colon cancer.
2. Who have not had a prior colon resection.
3. Who have not been diagnosed with inflammatory bowel disease or rectal bleeding.
4. Who have not had a sigmoidoscopy done in the last 5 years or colonoscopy done in the last 10 years.

The test involves the patient collecting a stool sample at home, putting a small amount of the stool specimen in a collection vial and returning the specimen to either office location. The specimen is sent back to the Salem office for testing. The test kits are currently free, but after the donation money is depleted the fee will be \$25.00. Patient's with a normal or negative FIT screen should be rescreened annually.

On the kick-off day we gave out 16 kits. Currently 21 kits have been given out.

16 kits have been returned

16 tests have been ran

13 had negative results

3 had positive results

5 test kits have not been returned. All clients had a follow up call to remind them to turn in the samples.

Status of the clients with abnormal test results:

1-had a colonoscopy completed. No diagnosis of colon cancer. The positive test was from another source of bleeding.

2nd-client has a colonoscopy scheduled.

3rd-client has a doctor's appointment scheduled December 19.

b. Dena Kemp; Director of Family Services

215 Clients received Maternal or Child Health services this quarter. Of those, 745 were seen by an RN for medical or nutritional services.

Our WIC attained caseload has averaged 83% of assigned.

Our Family Case Management program has 458 active prenatal, infant and children cases—57 of those are Health Works Medical cases. (Foster children under age 6 placed in Marion County)

--Screenings and Billable services:

Our Nursing Staff completed:

104 Pediatric Exams

293 Hemoglobin Tests

85 Blood Lead Tests

86 Pediatric Fluoride Varnish Dental Applications

78 Pediatric and Prenatal clients vaccinations

206 Pediatric developmental screenings

187 Perinatal Depression screenings

4 Hearing tests

0 Vision tests completed

The State DHS audit and clinical reviews of both the WIC program and the Family Case Management Program were conducted in November. They both went well overall. Ms. Kemp has received the clinical and fiscal outcome findings and have submitted a plan for corrections needed for FCM and those plans were accepted and approved. The health department has received the letter of certification allowing our agency to continue FCM services for 2 years, which is routine. The follow-up WIC exit interview was conducted between Dena and 3 Illinois DHS WIC staff. Ms. Kemp is waiting for the final hard copy results to arrive so Dena may move forward with any needed follow-up and close out the review process.

The health department has experienced several staff shortages this quarter in the Maternal Child Health department. Jackie Reed, Salem RN, who was hired earlier this year, resigned her position in October due to a family life change. Kristie Carter, Centralia RN, has been out on medical leave since early November and is not expected to be back to full time work until January 31. Terri Adams, former RN in the Centralia office who resigned her position in February for a move to Springfield, accepted our RN position in Salem which was left vacant by Jackie and has been working in our agency for 5 weeks.

Our Part time WIC Breastfeeding Peer Counselor's hours were recently cut from 16-20 hours per week down to 12 hours per week due to cuts in that portion of the WIC grant.

3. Administration: Lori Ryan

FIT Tests

The health department has received a total of \$700.00 from community business' in Honor of John Andrews to offer FIT tests to people who are over 50 and will not get a colonoscopy. These screenings will be a way to screen for colo-rectal cancer. Sponsors were Salem Foundation \$500, Marion County Savings Bank donating \$100, and Iuka State Bank, donating \$100.

Staff Christmas Party

December 7th was the health departments annual Christmas Party. Staff gathered at the Salem Elks for dinner and games. The party was well attended and very nice.

New Flooring

New flooring was installed in Centralia in the front of the building in the high traffic areas.

Active Shooter Training

Mike Mobley will give a presentation on Active Shooter at the Centralia office on January 23.

25 Year Anniversary

2018 marks the health departments 25 year anniversary. Any ideas the board may have on promotional ideas will be welcomed.

DHS Audit

On January 25, will be our DHS Fiscal Audit.

2018 Board of Health Meeting Dates

March 20, 2018 Centralia office

June 19, 2018 Salem office

September 18, 2018 Centralia office

December 18, 2018 Salem office

VIII. CLOSED SESSION

Closed Session was not needed at this time.

IX. ADJOURNMENT

Tom Turner made a motion for adjournment at 7:26 p.m.; Stan Morrison seconded the motion. The next meeting is scheduled for March 20, 2018; 7 pm, at the Centralia office.



Cathy Hays, Administrative Secretary

December 27, 2017
Date