

**Marion County Board of Health
Meeting Minutes**

March 21, 2017
7:00 P.M.

Board Members Present: Elizabeth Franczyk, Keith Kessler, Miriam Baumgart, Creighton Engel, Aziz Rahman, and Paula Strother.

Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Dena Kemp, Director of Family Services; Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on March 21, 2017 at the Marion County Health Department, Centralia office. Creighton Engel called the meeting to order at 7:02 p.m.

II. QUORUM

A quorum of six board members were present.

III. MINUTES

Paula Strother made a motion to accept the December Quarterly Board of Health meeting minutes as presented; Dr. Aziz seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT

Creighton Engel called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 1st Quarter is \$713,355.26.

The revenue for the end of the 1st Quarter is \$209,659.07, or 16.70% of the total budget. Variance of \$114,526.16.

Expenditures for the end of the 1st Quarter is \$319,119.05, or 24% of the budget.

Accounts Receivable are \$192,853.72.

Grants \$136,957.99
Public Aid \$25,773.03
Insurance \$20,166

Keith Kessler made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

V. NEW BUSINESS

a. Activities:

1. Environmental Health: Melissa Mallow, Director of Environmental Health

Last quarter Ms. Mallow performed pre-op inspections at The Diner in Centralia; Rollin Grill, a mobile unit from Centralia; Roberto's Mexican Food Trailer from Odin and Louie's mobile unit from Vernon.

Updates have been made to Opening a Food Establishment In Marion County Brochure and new food establishment letters to state that the owners must contact the IDPH state plumbing inspector for all plumbing issues/inspections and ADA compliance.

January 24, 2017 Mallow reviewed and approved the building plans for Cedarhurst of Centralia. This is a 16 unit facility for Alzheimer patients.

February 13, 2017 Franklin Park School in Salem had a malfunction with the schools walk-in cooler and freezer. Ms. Mallow instructed the cafeteria manager of what foods could be kept and ones to be destroyed.

Private Sewage – Missy Mallow performed 1 realty inspection.

In February, Ms. Mallow received information of a discharge coming from the County Materials Corporation in Salem. Ms. Mallow took pictures and since the health department has authority with improperly treated human waste and the discharge was not human waste, she mailed a letter along with the pictures taken to the Illinois EPA, City of Salem and the Marion County Soil and Water Conservation District. Currently Ms. Mallow has not received word on the Illinois EPA's findings.

In December 2016, Missy Mallow inspected and sampled the Ice House in Salem and no Coliform bacteria was present.

March 8, 2017 Mallow attended the Clarke Mosquito Control Workshop in Mt. Vernon.

2. Nursing:

a. Shelley Yoder, Director of Clinical Services

STD Testing Information:

This quarter 9 HIV, 6 GC/ Chlamydia and 8 syphilis tests were done with 1 positive Chlamydia result. The client was treated appropriately after notification.

Lead Poisoning Prevention:

97 lead tests were completed. 2 children are currently being followed for lead poisoning case management services and 1 lead nursing home visit

was made this quarter. 2 cases were closed to lead poisoning case management services due to criteria met and 1 case was transferred to Jefferson County Health Department due to the family moving.

The health department was asked to participate in the pilot program for Health Homes and Lead Poisoning Surveillance System (HHPSS) with the Illinois Department of Public Health Lead Program. On March 8, 2017 our lead data was uploaded to the new system.

Communicable Diseases:

87 communicable disease reports were investigated this quarter. Out of those reports 75 met the criteria to be counted as probable or confirmed cases.

Litigation Cases:

Ms. Yoder notified the board members regarding litigation that the health department has been asked to provide information on.

On March 1, 2017 Ms. Yoder was contacted by an attorney assigned by the county's liability insurer regarding litigation on a case that occurred in February of 2016 regarding a dog bite. Yoder had kept detailed notes regarding the circumstances of the situation as they occurred, as well as copies of all documents given to the plaintiff. All the documents were previously faxed to the Risk Management Insurer IPMG on August 24, 2016.

On March 20, 2017 the health department received a notice to produce documents for a class action law suit: Mary Lewis et al vs. The lead industries association et al, where multiple Marion County lead documents have been requested from the dates of 1995-2008 and 1995 through present. The dead line for the documents to reach the attorney is April 12, 2017 by 5 pm. Lori Ryan is keeping in touch with other local health departments who received the same notice regarding what they are doing about forwarding the requested documentation.

TB Monitoring:

This quarter 8 clients were reported to the health department due to a positive TB test result or positive AFB culture. All clients were screened to routine potential TB. No active case of TB disease was identified through these investigations.

Lab Services:

This quarter 224 clients had labs drawn through the health department and 35 clients had labs drawn through our Quest "Lab Card" agreement.

Immunization Clinics:

This quarter 22 regular immunization clinics were held, we continue to hold an extra morning clinic on Fridays for clients needing lab or immunization appointments.

A total of 117 adult vaccines were administered and 170 adult clients served. A total of 676 pediatric vaccines were administered and 319 pediatric clients served.

Immunization Information:

Professor Lori Schmidt the Dental Assisting Program Coordinator at Kaskaskia College previously contacted Ms. Yoder to request that she look at the programs health forms to assist Ms. Schmidt with updating the immunization requirement section on the form. Ms. Yoder made several verbal and written suggestions that was utilized to update the form.

January 2016 Client Satisfaction Surveys:

A total of 100 surveys were completed. The breakdown of services clients were receiving are:

48-WIC/ Family Case Management services

40- immunizations

1- STD testing

15- Labs

1- Environmental services

1- BF counseling

When clients were asked if they would like to see the health department offer another service, only 3 out of 100 respondents answered yes. Services requested:

1. School sports physicals.

2. Reduced service charge for veterans.

3. Meal preparation for healthy food.

When clients were asked if a staff member gave them exceptional service:

46 clients answered yes.

b. Dena Kemp; Director of Family Services

This quarter 1,265 clients were seen. WIC Walk-in clients were 203 in Centralia and 51 in Salem. WIC caseload has improved to 72%. Recently the health department partnered with SIDS of Illinois and the Back to Sleep Campaign and received 10 free new pack and play cribs. The cribs will be distributed to pregnant clients on a case by case basis, when it is determined there is no safe sleep device available at home for the infant.

2. Administration: Lori Ryan

- a. The Marion County Health Department is part of the newly formed Marion County Coalition Against Drug Use. The first coalition meeting was held on February 22 at the Community Resource Center in Centralia and 50 Community Partner's were present. Next meeting is scheduled for March 22nd. Any board member is welcome to be a part of this coalition; any ideas are welcomed in helping to fight against the drug addiction in Marion County.
- b. FY 18 Grants
Only one grant has been available, the Genetics grant has been completed and submitted.
- c. As of March 15, 2017, we are a provider for United Health Care Insurance.
- d. Medical Insurance has went up 30%. Annually the health department's cost is \$95,628.96 for employees.
- e. 2018 is the 25th Anniversary of the Marion County Health Department. The health department will be promoting success stories through the years, along with highlighting the employees and the jobs performed at the health department.

b. 2016 Annual Report

Ms. Ryan presented the 2016 Annual Report to the County Board in February.

Highlights for 2016 Annual Report are:

23 years of continued commitment to Marion County.

Low Cost Labs Given – 1,011

TB Tests Given - 431

Immunizations

Immunization Clinics – 99

Immunized – 2,480

Vaccines Given – 4,017

Flu

Flu Shots Given – 1,389

Adult Prevnar 13 – 257

Lead Screenings – 466

Maternal Child and Health

WIC Program – 5,985

Environmental Services

Food Sanitation Program

Routine Inspections – 410

Restaurant Complaint Inspections – 22

Financial Statement

Total Revenues - \$1,280,616.39

Total Expenditures - \$1,239,218.16

Expenditures over Revenues - \$41,398.23

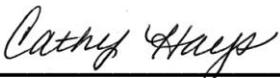
Dr. Franczyk made a motion to accept the 2016 Annual Report; Keith Kessler seconded the motion. All were in favor; none opposed. The 2016 Annual Report was approved.

VII. CLOSED SESSION

Closed Session was not needed at this time.

VIII. ADJOURNMENT

Keith Kessler made a motion for adjournment at 7:46 p.m.; Paula Strother seconded the motion. The next meeting is scheduled for June 20, 2017, 7 pm, at the Salem office.



Cathy Hays, Administrative Secretary

March 27, 2017
Date