

**Marion County Board of Health
Meeting Minutes**

March 20, 2018
7:00 P.M.

Board Members Present: Elizabeth Franczyk, Creighton Engel, Michael Morton, Thomas Turner, Aziz Rahman, and Paula Strother.
Others Present: Lori Ryan, Administrator; Melissa Mallow, Environmental Health Director; Shelley Yoder, Director of Clinical Services; Dena Kemp, Director of Family Services; Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on March 20, 2018 at the Marion County Health Department, Centralia office. Creighton Engel called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of six board members were present.

III. MINUTES

Aziz Rahman made a motion to accept the December Quarterly Board of Health meeting minutes as presented; Paula Strother seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT

Creighton Engel called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 1st Quarter is \$886,961.03.

The revenue for the end of the 1st Quarter is \$390,085.68, or 29.57% of the total budget. Variance of + \$61,769.24.

Expenditures for the end of the 1st Quarter is \$311,008.90.

Accounts Receivable are \$76,410.93.

Grants have been paid through January 2018 is \$42,000
Public Aid Billing outstanding is \$18,000
Insurance Billing outstanding is \$13,750

Tom Turner made a motion to accept the financial report; Michael Morton seconded the motion. All were in favor; none opposed. The financial report was approved.

V. NEW BUSINESS

a. Activities:

1. Environmental Health: Melissa Mallow, Director of Environmental Health

Ms. Mallow stated with the adoption of PA 100-0367, Allergen Training went into effect on January 1, 2018. All Class 1 restaurants certified food protection managers must complete additional allergen training using an approved allergen awareness training program. The certificate of course completion must be kept at the establishment, made available to the Health Inspector upon request and is an item on the inspection report. Currently Class 1 restaurants are being educated about this new requirement while the health department is performing routine inspections. Enforcement of the new rule begins July 1, 2018.

On February 20, Melissa approved subdivision plans for the Lewis Storey's Subdivision, the subdivision will be located on Farthing Road in Odin. March 19th, Ms. Mallow wrote a letter of support for the City of Kinmundy's sanitary sewer improvement.

January 10, Melissa Mallow attended a 4 hour workshop about private well assessment and public outreach for environmental health professionals.

March 20, 2018 Mallow attended the Clarke Mosquito Control Workshop, it was a review of basics about mosquito control and new technology. Attending this workshop renewed Melissa's Larvicide Applicator Certificate.

2. Nursing:

a. Shelley Yoder, Director of Clinical Services

This quarter 5- GC and Chlamydia, 9- HIV, and 4- syphilis tests were done with 1 positive test for Gonorrhea. The patient was treated appropriately at Salem Medical Center (SIHF) per protocol. 1 new case of syphilis was reported. Per our investigation there were no case contacts identified in Marion County. We made arrangements with SIHF to use our IDPH medication stock to treat the case.

IDPH has recently approved expanded STD testing for GC and Chlamydia to include throat and rectal sites. The urine test that we currently perform can only detect genitourinary GC and Chlamydia. A negative GC/Chlamydia urine test does not rule out a possible pharyngeal or rectal infection. To provide more thorough STD screening we will begin to implement the expanded testing. Nursing staff will collect throat swabs and the patient will self collect rectal swabs.

The goal of expanding STD testing is to diagnose more positives that may have been missed by only testing a urine specimen. All positives will be referred to SIHF for treatment per protocol.

Lead Poisoning Prevention Services:

This quarter 70 lead tests were completed. No children are currently under lead poisoning case management. 1 case was closed this quarter due to closure criteria met. The new HHLPPS internet based surveillance and reporting system is now up and running. The system can now be accessed at either office.

Blood Pressure/Blood Sugar Clinics: This quarter 24 clinics were held. 17 clients had their Blood Pressure checked and 27 clients had their Blood Sugar checked at those clinics. 1 client was sent to the ER for management of hypertension due to an elevated blood pressure.

TB Monitoring:

This quarter 2 clients were reported to the health department due to a positive TB test result or positive AFB culture. No active TB cases were reported.

Lab Tests:

This quarter 194 clients had labs drawn through the health department and 31 clients had labs drawn through our Quest "Lab Card" agreement. In February we offered GHP3 lab executive profiles for \$35.00 (Regular \$55.00). During the month of February 20 GHP3's were drawn in Centralia and 65 in Salem.

Communicable Diseases:

74 communicable disease reports were investigated this quarter. Out of those reports 58 met the criteria to be counted as a suspect, probable or confirmed case.

Fecal Immunochemical Testing (FIT):

This quarter 24 FIT Kits were performed. Out of the 24 tests done, 21 were returned. 17 were negative or normal and 4 were positive or abnormal. All 4 clients with positive results were referred for colonoscopy and all 4 completed their colonoscopy. 1- had polyps identified and removed, 2-were diagnosed with another source of rectal bleeding and 1 had a normal colonoscopy.

We are continuing to offer free FIT screening kits for the month of March for National Colorectal Cancer Awareness Month. Currently 4 test kits have been handed out, 5 have appointments to pick up test kits that meet the criteria and several have inquired but did not meet the screening criteria.

New FIT order:

Dr. Franczyk signed a new supplemental standing order stating that we may run FIT tests on patient's 50 and older regardless of screening criteria if they present an order from their doctor requesting the FIT as part of the patient's care plan. Ms. Yoder received the request from Dr. Miriam Brandt's office as they had patient's that needed the test and they couldn't find anyone to run the test.

Immunizations:

This quarter 23 regular immunization clinics were scheduled. A total of 82 adult vaccines were administered and 109 adult clients served. A total of 510 pediatric vaccines were administered and 306 pediatric clients served.

Special Immunization Clinics:

Doctors Nursing and Rehab Center asked if Ms. Yoder could vaccinate some of their residents with Prevnar-13 pneumococcal vaccine. On February 28, 2018, Yoder went off-site and vaccinated 4 residents with the vaccine. More residents are anticipated to need the vaccine, but the screening paperwork is pending POA completion.

Presentations:

Shelley Yoder was asked to talk at the Lions club meeting in Salem regarding influenza vaccine on January 23, 2018.

Client Satisfaction Surveys:

In February, 100 client satisfaction surveys were distributed with the following responses.

Salem Office: 50 surveys were completed

Male-15

Female-35

Services:

WIC-20

IMM-9

Lab-20

DNA-1

What services would you like the health department to offer:

Allergy testing, complete medical screen, clinic services, PAP smears, ultrasounds.

What type of medical insurance do you have?

15 responded they had private medical insurance, 29 responded they had a medical card, 5 responded they had no health insurance and 1 didn't respond.

Centralia Office: 50 surveys were completed

Male-7

Female-42

Unknown-1

Unknown-2

Services:

WIC-25

IMM-6

Lab-15

STD-1

B/P clinic-1

Other-3

What services would you like the health department to offer:

No comment.

What type of medical insurance do you have?

14 responded they had private medical insurance, 35 responded they had a medical card, and 1 responded they had no health insurance.

b. Dena Kemp; Director of Family Services

This quarter 1,148 clients were seen. WIC caseload has improved to 77%. Family Case Management has averaged 436 active prenatal, infant, and children cases.

March is National Nutrition Month, Jaime, Salem WIC Clerial Staff, decided to head up a project by making a cookbook for WIC participants. Recipes will utilize foods that are provided through the WIC Program.

3. Administration: Lori Ryan

As of April 1st, 2018 Medical Cost is \$695.86 in 2017 was \$632.47. Increase of \$63.39 a month. Health Department pays \$626.27 and Employee pays \$69.59 a month.

Marion County Coalition Against Drug Use is having another event on April 19 from 5pm to 7pm at Bryan Memorial Park in Salem. Ms. Ryan handed out the Drug Coalition Event Flyer and encouraged board members to attend the event.

The Marion County Health Department's 25th Anniversary is this year. Lori Ryan passed out a spreadsheet of the history of the health department and in addition a handout of 25 Ways Public Health touches the community daily. July 12 the health department will host a Community Celebration Open House honoring our 25th Anniversary.

FY 2017 Audit

FY 2017 Audit was completed March 5-7, 2018 by Franklin and Vaughn from Edwardsville Illinois.

DHS Audit

DHS Audit was conducted on January 25, 2018. No findings were reported.

Active Shooter Training

January 23, 2018 the staff participated in an Active Shooter Training presented by Mike Mobley.

b. 2017 Annual Report

Ms. Ryan presented the 2017 Annual Report to the County Board in February.

Highlights for 2017 Annual Report are:

24 years of continued commitment to Marion County.

Low Cost Labs Given – 1,043

TB Tests Given - 402

Immunizations

Immunization Clinics – 99

Immunized – 2,197

Vaccines Given – 3,725

Flu

Flu Shots Given – 1,717

Miscellaneous

Lead Screenings – 495

Maternal Child and Health

WIC Program – 5,504

Environmental Services

Food Sanitation Program

Routine Inspections – 382

Food Permits Issued – 259

Financial Statement

Total Revenues - \$1,291,760.24
Total Expenditures - \$1,264,783.38
Expenditures over Revenues - \$26,976.86

New Programs in FY17

Liquor Control Commission

The health department has partnered with the Illinois Liquor Control Commission to perform compliance monitoring on the various liquor facilities in Marion County.

FIT Tests (Fecal Immunochemical Test). This test screens for colorectal cancer for those over 50 who will not go for a colonoscopy.

Marion County Coalition Against Drug Use

The health department partnered with Community Resource Center (CRC) to establish this coalition. A strategic plan was developed to address the issues:

1. Expand Public Education Awareness
2. Increase Access to treatment
3. Create a recovery/sober community
4. Optimize the use of the Prescription Drug Monitoring Program (PMP)
5. Decrease drug overdose deaths
6. Support Law Enforcement efforts

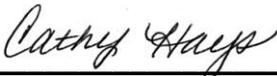
Overdose Awareness Day, August 21, 2017 in Centralia, 300 people attended.

CLOSED SESSION

Closed Session was not needed at this time.

VIII. ADJOURNMENT

Michael Morton made a motion for adjournment at 7:35 p.m.; Tom Turner seconded the motion. The next meeting is scheduled for June 19, 2018, 7 pm, at the Salem office.



Cathy Hays, Administrative Secretary

March 21, 2018
Date