

**Marion County Board of Health  
Meeting Minutes**

June 19, 2018  
7:00 P.M.

Board Members Present: Elizabeth Franczyk, Creighton Engel, Stan Morrison, Thomas Turner, Keith Kessler, Miriam Baumgart and Paula Strother.  
Others Present: Lori Ryan, Administrator; Shelley Yoder, Director of Clinical Services; Dena Kemp, Director of Family Services; Cathy Hays, Administrative Secretary.

**I. CALL TO ORDER**

The Marion County Board of Health met on June 19, 2018 at the Marion County Health Department, Salem office. Creighton Engel called the meeting to order at 7:05 p.m.

**II. QUORUM**

A quorum of seven board members were present.

**III. MINUTES**

Tom Turner made a motion to accept the March Quarterly Board of Health meeting minutes as presented; Stan Morrison seconded the motion. All were in favor; none opposed. The minutes were approved.

**IV. FINANCIAL REPORT**

Creighton Engel called for a review of the financial report. Lori Ryan reported the cash flow balance at the end of the 2nd Quarter is \$748,515.55.

The revenue for the end of the 2nd Quarter is \$569,785.59, or 43.19% of the total budget. Variance of - \$86,080.63.

Expenditures for the end of the 2nd Quarter is \$628,855.85. Which is 47.66% of the budget.

Accounts Receivable are \$166,946.49.

Outstanding grants to be received.

Public Aid Billing outstanding is \$17,675.60

Insurance Billing outstanding is \$17,940.70

WIC Billing outstanding is \$17,966.43

FCM Billing outstanding is \$88,367.50

Spark Coalition outstanding is \$13,696.70

Stan Morrison made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

## **V. NEW BUSINESS**

### **a. Activities:**

#### **1. Environmental Health: Melissa Mallow, Director of Environmental Health**

Ms. Mallow performed pre-operational inspections at Food from the Farm, The Cottages at Salem, and Orphan Smokehouse. Temporary food inspections were conducted at the Odin Firemen's Picnic.

March 28, Mellissa approved the building plans for the new Denny's in Salem. May 29, she approved the building plans for the new Dollar General Store in Salem.

On March 24 Ms. Mallow did a Farmer's Market Food Safety presentation at the University of Illinois Extension Office. Also on May 24, Melissa did a food safety presentation for the concession workers at the Salem pool.

Recalls—Illinois Department of Public Health sent a distribution list to the local health departments to inform them of what stores received cut fresh fruit that is linked to the multi-state Salmonella outbreak. There were no stores from Marion County on this list. The Del Monte fresh produce vegetable trays that are being recalled due to multi-state outbreak of Cyclospora illness are not being sold in any store in Marion County. As of today's date the health department has not received a distribution list for the Kellogg Honey Smacks recall due to Salmonella.

Currently, Ms. Mallow is dealing with an illegal food establishment that is operating out of a house in Centralia. Melissa contacted the food establishment via certified mail and required them to either cease operations or comply with the Marion County Food Ordinance and the Illinois Food Service Code. The food establishment did neither. Mallow has contacted the Marion County State's Attorney about filing an injunction against the food establishment.

May 7<sup>th</sup>, Melissa conducted complaint inspection at Maximum Tan in Centralia. The complaint accusations were the facility was allowing the complainant's step daughter, who is under 18 years old to tan. Ms. Mallow did find evidence to support the complaint and forwarded the case to Illinois Department of Public Health for legal enforcement.

## **2. Nursing:**

### **a. Shelley Yoder, Director of Clinical Services**

#### **STD Testing Information:**

11 Gonorrhea and Chlamydia urine, 1 Gonorrhea/Chlamydia throat, 13 HIV, and 11 syphilis tests were done with 2 positive Chlamydia urine test results. 61 Chlamydia, 6 Gonorrhea, 1 syphilis and 2 HIV cases were reported.

#### **Lead Poisoning Prevention Services:**

82 lead tests were completed. 1 new case was opened and remains on lead poisoning case management services.

**Blood Pressure/Blood Sugar Clinics:** 25 clinics were held. 20 clients had their blood pressure checked and 23 clients had their blood sugar checked at those clinics.

#### **Lab Tests:**

227 clients had labs drawn through the health department, 31 clients had labs drawn through our Quest "Lab Card" agreement.

#### **Communicable Diseases:**

37 communicable disease reports were investigated this quarter.

#### **FIT Program:**

This quarter 24 FIT were distributed. 22 were tested. 13 were negative and 9 were positive or abnormal. All clients with abnormal results were referred for colonoscopy.

#### **Immunizations:**

This quarter 25 regular immunization clinics were scheduled. A total of 76 adult vaccines were administered and 108 adult clients served. A total of 602 pediatric vaccines were administered and 266 pediatric clients served.

#### **Foreign Travel:**

We now offer the Cholera vaccine for foreign travel clients.

**AFIX Site visit:**

The Illinois Department of Public Health (IDPH), Immunization Section is in the process of revamping its adolescent quality improvement visits otherwise known as AFIX (Assessment, Feedback, Incentives, eXchange) Program. The Illinois Public Health Association is an AFIX grantee of the Immunization Section and has been assigned our VFC clinic. The VFC program conducts site visits and AFIX visits. Ms. Yoder has been contacted by a representative to schedule an AFIX visit at the Salem office. Currently no date has been set for the visit.

**Trainings:**

On June 13<sup>th</sup>, Ms. Yoder and Jami Strader the Public Health Nurse attended the Illinois Vaccine Summit Event in Belleville. This training was for the VFC Program.

On June 27 and 28<sup>th</sup>, Shelley and Jami will attend overview training on Tuberculosis in Springfield.

**Temperature Excursion:**

May 29<sup>th</sup> at the Centralia office, we had a temperature excursion. In response to the excursion a household grade stand alone refrigeration unit was purchased to replace the current refrigerator/freezer unit at Centralia. We have also purchased 3 new VFC 400 data loggers with an audible alarm.

**Off-site Lab clinic:**

Monsanto has requested the health department to do an on-site lab clinic on August 29, 2018. They have approximately 40-45 staff that will participate. The GHP3 and PSA labs will be offered. Monsanto will pay the lab fees for all the employees that participate.

**b. Dena Kemp; Director of Family Services**

This quarter WIC caseload steadily has been rising. Farmer's Market coupons have been received for WIC participants to use for extra fresh fruits and vegetables at the participating area's Farmer's Market's. This year, WIC has included infant participants who are 6 months and older to be eligible to receive Farmer's Market coupons.

Healthworks caseload for the medical management of DCFS wards who are under the age of 18 and residing in Marion County continue to rise.

WIC staff have completed and attended multiple required trainings this quarter.

Hearing and Vision Screenings were held at a preschool or licensed daycare center this quarter.

### **3. Administration: Lori Ryan**

Thursday, July 12, from 8:00 am to 2:00 pm, the health department will have a Community Celebration Open House honoring our 25<sup>th</sup> Anniversary. We will have a cookout, bouncy house, health fair with discounted labs, FIT Test information, Blood Pressure Screenings, Osteoporosis Screenings, WIC information booth, Hearing Screening, and Hidden in Plain Sight Room will be set up. We welcome the board to come by that day at the Salem office.

#### **Grants**

10 have been submitted, 8 have not been posted to date.

#### **Overdose Awareness Event**

April 19, The Marion County Drug Coalition Against Drug Use had their 2<sup>nd</sup> drug overdose event at the Salem Park. Salem Elks donated and cooked hot dogs and we had several speakers, including Eddie Veltmann, Marion County State's Attorney, Salem Police Chief and the Salem Mayor. About 200 attended the event.

#### **b. 2019 Raises**

Ms. Ryan presented a 3% raise to all staff for the FY19.

Tom Turner made a motion to accept the 3% FY19 raise; Keith Kessler seconded the motion. All were in favor; none opposed. The 3% FY19 raises was approved.

### **CLOSED SESSION**

Closed Session was not needed at this time.

### **VIII. ADJOURNMENT**

Stan Morrison made a motion for adjournment at 7:40 p.m.; Keith Kessler seconded the motion. The next meeting is scheduled for September 18, 2018, 7 pm, at the Centralia office.

*Cathy Hays*  

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Cathy Hays, Administrative Secretary

June 20, 2018  
Date