



Marion County Board of Health Meeting Minutes

June 17, 2025
7:00 P.M.

Board Members Present: Mike Morton, Kendra Taylor, Dr. Matt Stedelin, Dr. Seth Hahs, Keith Kessler, Kyle Clark, Tom Turner, Dr. Michael Douglas, and Paula Strother.

Others Present: Melissa Mallow, Administrator; Caitlyn Crain, Director of Clinical Services; Terri Adams, Director of Family Services; Jenna Davis, Supervising Sanitarian; and Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on June 17, 2025 at the Marion County Health Department, Salem office. Kendra Taylor called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of nine board members were present.

III. MINUTES

Keith Kessler made a motion to accept the March Quarterly Board of Health meeting minutes as presented; Dr. Matt Stedelin seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT

Kendra Taylor called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 2nd Quarter was \$1,801,103.33.

The revenue for the end of the 2nd Quarter was \$722,340.20, or 44% of the total budget.

Expenditures for the end of the 2nd Quarter was \$734,936.53, which is 45% of the budget.

Revenue over expenditures is negative \$12,596.33.

Accounts Receivable are \$35,767.83.

Local Health Protection owes \$15,936.40

Healthworks \$4,861.96

Public Aid \$726.00

Managed Care \$4,061.00

Medicare \$435.00

Private Insurance \$3,660.00

Building Improvement Fund balance is: \$161,464.64

Tom Turner made a motion to accept the financial report; Kyle Clark seconded the motion. All were in favor; none opposed. The financial report was approved.

V. OLD BUSINESS

None to report.

VI. NEW BUSINESS

a. Activities:

1. Environmental Health: Jenna Davis, Supervising Sanitarian

1st Quarter program totals:

Food Protection Program - 114 routine inspections, 8 pre-openings, and 5 cottage food permits.

Private Sewage Program:

9 permits issued and 10 sewage systems installed, and 9 sewage systems inspected.

Private Water:

0 wells inspected this quarter.

Body Art and Tanning:

1 routine Tanning inspection and 2 routine Body Art inspections this quarter.

Vector:

Ms. Davis will not be conducting West Nile Virus Bird Surveillance for 2025 due to the ongoing H5N1 avian influenza outbreak. Jenna conducted WNV Surveillance/Mosquito collections, the samples tested were all negative.

Ms. Davis and Ms. Cain completed six tick drags required by the Tick Surveillance Grant. 29 ticks have been sent off for testing.

Trainings

Ms. Davis and Ciara Cain attended 2025 IEHA Spring Virtual Conference and attended IDPH 2025 New Sanitarian Training in Springfield IL. IDPH came to the health department to train Jenna and Ciara on collecting and submitting non-community water samples.

2. Nursing:

a. Caitlyn Crain, Director of Clinical Services

STD Testing Information:

53 STI, syphilis and HIV cases have been investigated this quarter.

Lead Poisoning Prevention Services:

At the end of May, there were 10 current open lead cases.

TB Monitoring:

No active TB cases were reported this quarter. 41 TB tests were administered.

Lab Tests:

257 clients had private labs drawn at the health department.

Communicable Diseases:

45 communicable disease reports were investigated this quarter.

Animal Bites:

There were 18 animal bites investigated this quarter.

FIT Program:

There were no FIT tests completed this quarter.

Narcan:

Total of 164 boxes were given out this quarter from the Salem and Centralia offices.

Immunizations:

This quarter 59 adult vaccines were administered, and 314 pediatric vaccines were administered.

Ms. Crain has created measles kits to test someone that is suspect for measles in clinics. So far one kit has been used in testing a patient. Caitlyn completed respirator sizing on eleven employees who's N95 respirator sizing was outdated.

The health department is currently advertising for a part-time Public Health Nurse position. This position is for the health department's Immunization clinics.

b.

Terri Adams; Director of Family Services

WIC Active Caseload for March was 77%; April 76%; and May 77%.

In April, Terri, along with Michelle, Maternal Child Health Nurse; and Tina, WIC Secretary, attended a WIC Conference in Springfield. Starting July 1st, Case Management will be transitioned to Better Birth Outcomes Comprehensive (BBO). This is a more intense service and not everyone will be eligible. With this program, staff will have contact with those clients more frequently.

This quarter there were 36 Apors and currently 67 Healthworks cases.

Billables this quarter were:

Developmental screenings:

ASQ's - 189, with 10 referrals

EPSDT's - 142

Depression screenings for prenatal clients: 66

Depression screenings for postpartum clients: 61

Fluoride Varnish Applications: 128

Hearing screenings: 14

3. Administration: Melissa Mallow

Federal Cuts

IDPH was informed that federal grant amounts nationwide was terminating \$125 million that had already been awarded. The health department could have wrote a grant for \$140,000.00 for Local Health Department Respiratory Surveillance and Outbreak Response; however since the County of Marion is on the Stop-Pay List, the health department was not allowed to write for the grant.

Federal FY'26 Budget will include a \$274 million cut to Maternal and Child Health Programs.

FY '26 Grants

All available grants for the health department have been written. Five have been approved, and two contracts signed. For FY'26, DHS is no longer offering the FCM/HRIF grant. Replacing that grant is Better Birth Outcomes – Comprehensive, award amount will be \$261,000.00.

For now, IDPH will only be receiving partial funding for the Public Health Emergency Preparedness (PHEP) grant. As of June 17, 2025, Ms. Mallow has not been informed of what the health department's award will be.

Jeans for a Cause

Melissa contacted the Centralia Little Food Pantries inquiring about building little food pantries for the health department's offices. Monies from Jeans for a Cause has been used for materials for the Food Pantries. The Little Food Pantry has been set up at the Centralia office and Salem office will be set up this week.

Outreach

The health department had a resource table at Midland Area Agency on Aging's Health Fair.

April is Child Abuse Prevention Month, the health department is part of the Marion County Child Abuse Prevention Coalition. On April 22nd, the coalition hosted a walk around the Marion County Courthouse to raise awareness for Child Abuse Prevention Month.

On May 9th, the health department was part of BCMW's Family Fun Day and Community Resource Fair. Various health department information was distributed.

Ms. Mallow participated in BCMW's Head Start's Annual Self-Assessment meeting on May 23rd.

The health department will have a resource table at Centralia Youth Commission's "Opportunity Fair" on Saturday, June 28th at Castle Ridge.

c. FY23 Audit

Wipfli currently is working on the FY'23 audit for the County and the health department.

VII. 2026 Raises

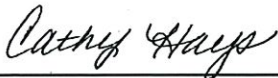
Due to the federal cuts and funding, the staff 2026 raises will be tabled until the September Board of Health Meeting.

VIII. CLOSED SESSION

None needed.

XI. ADJOURNMENT

Tom Turner made a motion for adjournment at 7:52 p.m.; Mike Morton seconded the motion. The next meeting is scheduled for September 16, 2025, 7 p.m., at the Centralia office.



Cathy Hays, Administrative Secretary

June 18, 2025

Date