

Marion County Board of Health Meeting Minutes

September 15, 2020
7:00 P.M.

Board Members Present: Kendra Taylor, Kyle Clark, Michael Morton, Tom Turner, Elizabeth Franczyk, and Paula Strother.
Others Present: Melissa Mallow, Administrator; Shelley Yoder, Director of Clinical Services; Terri Adams, Director of Family Services Kasey Angeloni, Supervising Sanitarian; and Cathy Hays, Administrative Secretary. Bruce Kropp, WJBD Radio and Connor Wood, Centralia Morning Sentinel.

I. CALL TO ORDER

The Marion County Board of Health met on September 15, 2020 at the Marion County Health Department, Centralia office. Michael Morton called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of six board members were present.

III. MINUTES

Paula Strother made a motion to accept the June Quarterly Board of Health meeting minutes as presented; Tom Turner seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

a. Board Appointment

A letter was sent to the Marion County Board, the Marion County Board has approved the appointments of Dr. Elizabeth Franczyk, term to end 11/30/2023. Kendra Taylor term to end 11/30/2023 and Michael Morton, term to end 11/30/23, Dr. Engel, term to end 11/30/2021 and Dr. Aziz Rahman, term to end 11/30/23.. Appointments have been approved for the Marion County Board of Health Board.

b. Selection of Board Members:

Paula Strother nominated Tom Turner as the new Board of Health President. Dr. Kyle Clark will be the new Board of Health Secretary. Dr. Clark, Keith Kessler and Tom Turner will be on the Finance Committee. Dr. Franczyk will remain the Board of Health Medical Director; Kendra Taylor seconded the motion. All were in favor; none opposed. Board member selections were approved.

V. FINANCIAL REPORT

Michael Morton called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 3rd Quarter is \$830,328.96.

The revenue for the end of the 3rd Quarter is \$990,349.10 or 77% of the total budget.

Expenditures for the end of the 3rd Quarter are \$939,621.66, or 78% of the budget.

Accounts Receivable are \$172,210.26.

Family Case Management \$106,896.16

WIC \$16,889.15

Public Aid \$1,080.00

Managed Care \$5,770.00

Kendra Taylor made a motion to accept the financial report; Kyle Clark seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

2021 Raises, will go into Closed Session.

VII. NEW BUSINESS

a. Activities:

1. Environmental Health: Kasey Angeloni, Supervising Sanitarian

Ms. Kasey Angeloni performed pre-op inspections at Smokeybirds in Salem, Tracy's Concession in Salem, Mine Shack in Sandoval, BCMW Headstart, Dollar General and Crooked Creek Downtown in Centralia.

Ms. Angeloni attended a meeting at Salem City Hall regarding Food Truck's in the Salem area.

The environmental health department will inspect vendors at the Log Cabin Village in Kinmundy.

West Nile Virus

1 positive human case in Dupage County in Northern Illinois.

Kasey has 2 traps set in Marion County. No birds have been sent to the health department yet.

2. Nursing: Shelley Yoder, Director of Clinical Services

STD Testing Information:

STD testing at the health department is currently suspended due to COVID-19. This quarter:

56 Chlamydia, 36 Gonorrhea and 4 Syphilis cases were reported to the Marion County Health Department. All cases were investigated and submitted to IDPH. Additionally another 14 out of jurisdiction cases were completed and submitted to IDPH.

Lead Poisoning Prevention Services:

Mary Williams reported for this quarter that 4 confirmed venous lead cases were opened. Lead nursing home visits are currently suspended due to COVID-19. Phone interviews are currently utilized in place of home visits due to COVID.

TB Monitoring:

1 client was reported this quarter due to a positive TB test. The case was investigated and closed. No active TB cases were reported. During immunization clinics, 93 TB tests were administered and 8 TB risk assessments were completed.

Lab Tests:

196 clients had private pay labs drawn & 11 clients had labs drawn through our "Lab Card" service. No lab specials were offered this quarter due to COVID-19. Unfortunately our phlebotomist resigned and her last day of work was on 8-13-20. Currently lab services have been suspended until a new phlebotomist can be hired.

Drug Testing:

No urine drug tests were completed this quarter.

Communicable Diseases:

365 communicable disease reports were investigated this quarter. Out of the 365 reports that were received, 345 met the criteria to be classified as a probable or confirmed case. All cases were investigated and submitted to IDPH when the closure criteria is met.

FIT tests:

This quarter 3 FIT tests were done. All results were negative or normal.

Immunizations:

This quarter 27 immunization clinics were held. A total of 73 adult vaccines were administered and 137 adult clients served. A total of 730 pediatric vaccines were administered and 327 pediatric clients served.

COVID-19:

This quarter a total of 227 cases of COVID cases were reported and investigated. As of September 1, IDPH required all COVID cases to be processed through a computer based system called "Salesforce". The transition has been difficult as it was implemented during a time when our daily case load increased significantly. Once a case is investigated, the case and all contacts are entered into the system. Once the case/contact is set up, they will receive a daily health survey. The case/contact will complete the daily survey on their own by answering the health survey questions and submitting the survey. The case/contact can get the survey by either text or email. If the case/contact can't receive a text or email, then they are set up for daily calls and the health survey will be completed over the phone by Marion County Health Department staff. The case/contact will generate their own release letter at the end of their monitoring period. For 7 months the health department staff have been bombarded with daily COVID phone calls, numerous questions, numerous cases to process and investigate and many contacts to call. All of the staff have been very helpful to put aside their regular job duties to help with COVID cases.

Diane Kuhl, RN, was hired part-time to help with COVID cases. Diane has been a great asset.

Flu Clinics:

Currently 23 off-site flu clinics are scheduled beginning next week on 9-23-20. We will move forward to give flu vaccinations at the scheduled site unless we are otherwise notified to cancel.

b. Terri Adams; Director of Family Services

In July WIC caseload went from 1,163 to 1,213. Due to the increase in caseload, the grant money increased from \$225,913.00 to \$237,748.00. Breastfeeding Grant increased from \$26,500.00 to \$35,500.00. I-WIC has now been implemented. Convenient for the clients as they have a card instead of paper checks, but time consuming for the WIC Clerk and WIC Nurses. WIC appointments have went back to phone appointments due to the concern of COVID-19 cases increasing in our county.

The first week of August the WIC department celebrated World Health Breastfeeding Week. The health departments Breastfeeding Peer Counselor staff provided a day at the Salem office and Centralia office for moms to come and enjoy snacks and prizes that were donated. Also received a Farmer's Market Grant for \$300.00.

Farmer's Market week was also the first week of August. Kat, our Breastfeeding Counselor, who also has a culinary degree, provided snacks made from vegetables from a Farmers Market. Clients could taste the menu items and take home the recipes to try at home.

3. Administration: Melissa Mallow

FY'21 Grants

All grants for the FY'21 have been submitted except the Tobacco Grant, it is not currently available to write for yet.

COVID-19

The health departments role continues to be educating the public and dealing with cases and contacts. Ms. Mallow continues to communicate with the media daily and hosting conference calls twice a week with Community Partners. In July, Melissa participated in several meetings with the Marion County area school superintendents about re-opening school guidelines. August 4, Ms. Mallow hosted a school nurses meeting about COVID-19 and school guidelines. Once a vaccine is approved and released, the health departments role will be to do mass vaccination clinics. Melissa Mallow personally thanked the health department staff that continue to go above and beyond during this global pandemic. Many staff members work over on weekdays and work weekends.

b. FY 2021 Budget

Ms. Mallow stated a balanced budget of \$1,939,226.00, that includes a 3% raise for staff. Dr. Franczyk made a motion to accept the FY 2021 Budget; Kendra Taylor seconded the motion. All were in favor; none opposed. The FY 2021 Budget was approved.

c. Audit FY'19

The County's Audit was to be completed and submitted by August 30, 2020. As of this meeting the FY'19 Audit is not completed.

VII. CLOSED SESSION

The Marion County Board of Health went into closed session at 7:34pm to discuss 2021 Raises, Exemption 1.) Personnel Matters. The Board came out of Closed Session at 7:37pm.

VIII. ADJOURNMENT

Tom Turner made a motion for adjournment at 7:38 p.m.; Dr. Kyle Clark seconded the motion. The next meeting is scheduled for December 15, 2020, 7 pm, at the Salem office.



Cathy Hays, Administrative Secretary

September 16, 2020
Date