

Marion County Board of Health Meeting Minutes

December 20, 2022
7:00 P.M.

Board Members Present: Kendra Taylor, Michael Morton, Tom Turner, Paula Strother, Elizabeth Franczyk, Kyle Clark, Creighton Engel and Keith Kessler.

Others Present: Melissa Mallow, Administrator; Caitlyn Crain, Director of Clinical Services; Terri Adams, Director of Family Services; Sean Lemmon, Director of Environmental Health; and Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on December 20, 2022 at the Marion County Health Department, Salem office. Kyle Clark called the meeting to order at 7:03 p.m.

II. QUORUM

A quorum of eight board members were present.

III. MINUTES

Kendra Taylor made a motion to accept the September Quarterly Board of Health meeting minutes as presented; Tom Turner seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

a. Medical Director

Dr. Franczyk agreed to remain as the health department's medical supervisor for two more years. Term will end November 30, 2024.

V. FINANCIAL REPORT

Kyle Clark called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 4th Quarter is \$1,208,675.72.

The revenue for the end of the 4th Quarter is \$1,713,019.23 or 128% of the budget.

Expenditures for the end of the 4th Quarter are \$1,439,299.04 or 104% of the budget.

Revenue over Expenditures is a positive \$273,720.19.

Accounts Receivable are: \$236,925.00

FCM \$69,627.82
Breast Feeding Peer Counselor \$16,073.27
WIC \$62,120.46
COVID-19 Crisis \$72,090.62
Private Insurance \$9,210.00
Public Aid \$965.00
Managed Care \$15,439.00
Medicare \$4,790.00

Building Improvement Fund current balance is \$115,835.05.

Keith Kessler made a motion to accept the financial report; Mike Morton seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

a. Board Appointment Confirmation

At the September 27th, 2022, County Board meeting, Dr. Engel, Keith Kessler, Paula Strother and Tom Turner were reappointed to the Marion County Board of Health. Dr. Engel's term will expire on November 30, 2024. Mr. Kessler, Ms. Strother and Mr. Turners term will expire on November 30, 2025.

VII. NEW BUSINESS

a. Activities:

1. Environmental Health: Sean Lemmon, Director of Environmental Health

4th Quarter program totals:

Food Protection Program – 55 routine inspections, 20 follow up inspections, 4 pre-op inspections, 6 complaints investigated, 95 consultations and 55 food permits issued.

Private Sewage Disposal Program – 23 routine inspections, 21 system installations, 39 consultations and 19 septic permits issued.

Potable Water Supply Program – 7 permits issued, 15 consultations, 5 installations and 7 systems inspected.

Body Art and Tanning Programs: 3 routine inspections conducted.

Vector Surveillance Control Grant: Second bird submission to Illinois Department of Public Health with negative results.

2. Nursing: Caitlyn Crain, Director of Clinical Services

STD Testing Information:

This quarter:

57 STD/Syphilis/HIV cases were investigated.

Lead Poisoning Prevention Services:

8 current lead poisoning open cases.

TB Monitoring:

26 TB tests were administered.

Lab Tests:

192 clients had private pay labs drawn and 5 through our Quest Lab Card service.

Communicable Diseases:

31 communicable disease reports were investigated this quarter.

FIT tests:

This quarter 1 FIT test was completed.

Animal Bites:

9 animal bites were investigated.

Immunizations:

A total of 659 adult vaccines were administered, with 601 of the total being flu shots. A total of 610 pediatric vaccines were administered, with 43 of the total being flu shots.

COVID-19:

This quarter 213 adult COVID-19 vaccines were administered. 8 pediatric COVID-19 vaccines were administered.

Narcan

29 (total from both sites) Narcan kits were distributed from the Salem and Centralia offices.

b. Terri Adams; Director of Family Services

WIC Caseload for this quarter was: September 92%, October 93% and November 91%. The physical presence waiver has been extended until April 30, 2023.

Family Case Management Review is scheduled for December 28th, 2022.

This quarter:
APORS – 37
Healthworks – 79
Exams – 29
Developmental Screenings – 182
Flouride Varnish – 28
Prenatal Depression Screenings – 57
Postpartum Depression Screenings – 59

3. Administration: Melissa Mallow

IPLAN

IDPH has approved the health departments IPLAN. New certification expiration date is June 29, 2026.

Grants

IDPH will be offering a new COVID/Monkeypox/Influenza grant. The grant application should be available in mid to late January with the grant period from October 1, 2022 through September 30, 2023. Marion County Health Departments award will be \$150,000.00.

COVID-19

At this time Marion County's positivity rate is 5.61%. Community level is low for Marion County's general public. Currently, there are four Marion County congregate care facilities in outbreak status. There were three COVID-19 related deaths this quarter, thus bringing the total deaths to 219.

The health department continues to give free BINAX NOW test kits to Long Term Care facilities, schools, and the Marion County Jail.

COVID-19 Vaccines

As of December 16, 2022, there has been 47,809 COVID-19 vaccine doses administered in Marion County. 16,999 Marion County residents are fully vaccinated which is 45.19% of the county's population.

Monkey Pox (MPV)

There are 1,417 monkey pox cases in Illinois. The closest counties with cases are Madison County with 8, St. Clair County with 15 and Monroe County with 1.

Jeans for a Cause

Every Thursday Marion County Health Department staff may wear jeans with a health department shirt for \$2.00. Jeans for a Cause is used for donations to various organizations. November we gave \$100.00 to the Salem Community High School General Studies Department and also gave Centralia High School Cares Program \$100.00. Both of those monetary donations were used to provide hats, gloves, gift cards etc. to students in need. Since the health department donated to Centralia High School, the health departments logo was printed on the back of the Black Out t-shirt for the 12/16/22 Orphan basketball game.

Public Events

October 25, 2022, the health department had an informational booth and offered flu shots at the St. Mary's Hospital Kidney/Diabetes Screening and Wellness Fair. On November 4, 2022 the health department had an informational booth and offered flu shots at the Midland Area Agency on Aging's The Affects of Social Isolation event.

FY'21 Audit

The FY'21 audit has not been submitted, therefore Marion County is on the Illinois Stop Payment list. Ms. Mallow has been in contact with the new audit firm and the County's Treasurer's office in assuring the process is moving along.

2023 Board of Health Meetings

March 21, 2023 - Centralia Office
June 20, 2023 – Salem Office
September 19, 2023 – Centralia Office
December 19, 2023 – Salem Office

VIII. FY'20 Audit

The FY'20 Audit was completed by Franklin & Vaughn. Total revenues were \$1,477,815.00 and total expenditures were \$1,280,190.00. The health department had an excess of revenues over expenditures of \$197,625.00. The end of the year fund balance was \$981,108.00. Keith Kessler made a motion to accept the FY'20 Audit; Tom Turner seconded the motion. All were in favor; none opposed. The FY'20 Audit was approved.

IX. CLOSED SESSION

None needed.

X. ADJOURNMENT

Dr. Franczyk made a motion for adjournment at 7:31 p.m.; Paula Strother seconded the motion. The next meeting is scheduled for March 21, 2023, 7 pm, at the Centralia office.



Cathy Hays, Administrative Secretary

December 21, 2022
Date