

**Marion County Board of Health
Meeting Minutes**

March 16, 2021
7:00 P.M.

Board Members Present: Michael Morton, Thomas Turner, Aziz Rahman, Keith Kessler, Kendra Taylor and Paula Strother.

Others Present: Melissa Mallow, Administrator; Kasey Angeloni, Sanitarian Supervisor; Caitlyn Crain, Director of Clinical Services; Terri Adams, Director of Family Services; Cathy Hays, Administrative Secretary and Tyler Perkins, WJBD Radio.

I. CALL TO ORDER

The Marion County Board of Health met on March 16, 2021 at the Marion County Health Department, Centralia office. Tom Turner called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of six board members were present.

III. MINUTES

Paula Strother made a motion to accept the December Quarterly Board of Health meeting minutes as presented; Keith Kessler seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT

Tom Turner called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 1st Quarter is \$898,144.45.

The revenue for the end of the 1st Quarter is \$352,220.04, or 18% of the total budget.

Expenditures for the end of the 1st Quarter is \$429,546.54.

Revenue over expenditures is negative \$77,326.50

Accounts Receivable are \$110,443.73.

FCM owes \$34,271.50

WIC owes \$19,612.36

Emergency Preparedness owes \$8,955.95

Public Aid owes \$390.00

Medicare owes \$100.00

Managed Care owes \$7,295.00

Mike Morton made a motion to accept the financial report; Kendra Taylor seconded the motion. All were in favor; none opposed. The financial report was approved.

V. NEW BUSINESS

a. Activities:

1. Environmental Health: Kasy Angeloni, Sanitarian Supervisor

Food inspections have resumed now that restaurants are open.

Dan Tahtinen is working on getting all county school inspections completed.

2. Nursing:

a. Caitlyn Crain, Director of Clinical Services

STD Testing Information:

STD testing continued to be suspended this quarter due to COVID-19.

Lead Poisoning Prevention Services:

There were no new venous lead cases opened this quarter.

TB Monitoring:

No active TB cases were reported this quarter.

Lab Tests:

164 clients had labs drawn at the health department and 10 clients had labs drawn through our "Lab Card" agreement.

Communicable Diseases:

52 communicable disease reports and 36 STD case reports were investigated this quarter.

FIT Program:

0 FIT tests were completed this quarter.

Immunizations:

This quarter 73 adult vaccines were administered and 248 pediatric vaccines were administered.

COVID-19

This quarter, a total of 2,064 COVID-19 cases were reported to the health department. December 2020: 1,126; January 2021: 822; February: 116.

COVID-19 Clinics from January 4, 2021 through February 28, 2021

Total people served: 1,695

Total vaccines administered: 2,280

AED's

The health department has received AED's for both offices. Capable of using on pediatric and adult clients.

b. Terri Adams; Director of Family Services

WIC Caseload for December was 93%; January 95%; and February 95%.

Have started seeing clients back in the office as of the week March 8th, 2021. Due to the the disaster plan that the health department has been given from HHS and the physical presence waiver through USDA, we give clients the option of doing the appointment over the phone or in person.

Family Case Management review was December 16th. The review was done over the phone.

Billables this quarter were:

Developmental screenings: 288 with 11 birth to three referrals.

Depression screenings for prenatal and postpartum clients: 172.

3. Administration: Melissa Mallow**Mass Vaccination Grant**

The health department has been approved for IDPH's Mass Vaccination Grant. The grant is for \$150,000.00. It is to help in purchasing various supplies for the clinics and staffs pay.

COVID-19

The health department's role continues to be educating the public, investigating cases, contact tracing and now vaccinating the public. Continuing to post information for the public on our website and Facebook page. Also, our numbers are posted on the Facebook page for the public to see and the numbers are emailed to the local media.

At this time, Marion County's weekly positivity rate is 0.8% and Region 5's positivity rate is 1%.

Currently the health department has four part-time temporary employees that are contact tracers.

Full time staff that was doing contact tracing is now handling the influx of calls from the public to be put on our vaccination list, setting up people for our mass vaccination clinics as well as working the clinics and keeping up with their normal job duties.

The health department is currently vaccinating the Group 1B and 1B Plus.

The health department completed Saturday clinics for the Marion County Schools at Centralia High School. It was a 2 dose clinic with the first dose clinic held on February 6th and the second dose March 6th. We continue to reach out to the local business' to incorporate their staff into our vaccine clinics.

Vaccine Allotment

Marion County is allotted so much vaccine per week from IDPH. Weekly, Ms. Mallow receives an email from IDPH that informs her of how many first doses of Moderna that will be allotted to Marion County for the upcoming week. For example: Thursday, March 11, the email stated Marion County's allotment was 700 first doses of Moderna, Marion County Health Department received 300 doses and 200 doses were sent to Salem Township Hospital and St. Mary's Hospital.

b. FY19 Audit

The completed audit was received from Franklin and Vaughn. Total Net Position is \$1,309,743.00. Revenues over Expenditures is negative \$32,488.00. End of Year Fund Balance is \$783,483,.00. WIC Coupons (non-cash assistance) \$451,209.00. One significant deficiency identified – internal control over financial reporting and the corrective action plan is included.

Keith Kessler made a motion to accept the FY'19 Audit; Paula Strother seconded the motion. All were in favor; none opposed. The FY'19 Audit was approved.

VIII. CLOSED SESSION

None needed.

X. ADJOURNMENT

Kendra Taylor made a motion for adjournment at 7:21 p.m.; Keith Kessler seconded the motion. The next meeting is scheduled for June 15, 2021, 7 p.m., at the Salem office.



Cathy Hays, Administrative Secretary

March 17, 2021
Date