



Marion County Board of Health Meeting Minutes

March 17, 2026
7:00 P.M.

Board Members Present: Mike Morton, Kendra Taylor, Dr. Matt Stedelin, Keith Kessler, Dr. Michael Douglas, and Paula Strother.

Others Present: Melissa Mallow, Administrator; Summer Miller, Director of Clinical Services; Terri Adams, Director of Family Services; Ciara Cain, Supervising Sanitarian; and Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on March 17, 2026 at the Marion County Health Department, Centralia office. Kendra Taylor called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of six board members were present.

III. MINUTES

Michael Douglas made a motion to accept the December Quarterly Board of Health meeting minutes as presented; Mike Morton seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT

Kendra Taylor called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 1st Quarter was \$1,768,851.51.

The revenue for the end of the 1st Quarter was \$257,883.62, or 16% of the total budget.

Expenditures for the end of the 1st Quarter was \$339,209.57, which is 21% of the budget.

Revenue over expenditures is negative \$81,325.95.

Since the Financial Report was completed, the health department has received \$70,060.29.

Accounts Receivable were \$72,704.29.

WIC owes \$23,805.36
BFPC owes \$6,622.86
BBO owes \$20,289.17
Perinatal Hep B Prevention owes \$1,476.19
TB Prevention owes \$925.12
Opioid Overdose owes \$1,298.13
Managed Care owes \$2,088.00
Medicare owes \$360.00
Private Insurance owes \$3,230.00

Building Improvement Fund balance is: \$185,255.12

Keith Kessler made a motion to accept the financial report; Dr. Matt Stedelin seconded the motion. All were in favor; none opposed. The financial report was approved.

V. OLD BUSINESS

None to report.

VI. NEW BUSINESS

a. Activities:

1. Environmental Health: Ciara Cain, Supervising Sanitarian

1st Quarter program totals:

Food Protection Program - 77 routine inspections and 7 Cottage Food permits.

Private Sewage Program:

12 permits issued and 13 sewage systems installed/inspected.

Private Water:

2 permits were issued this quarter.

Body Art and Tanning:

1 routine tanning inspection and 1 routine inspection completed.

In January Jenna Davis resigned from the health department and moved to Texas. February, Holly Timmermann was hired as the county's Sanitarian.

Trainings:

This quarter, Ms. Cain attended an Environmental Health Regional Meeting in Mt. Vernon.

2. Nursing:

a. Summer Miller, Director of Clinical Services

STD Testing Information:

34 STI, syphilis and HIV cases have been investigated this quarter.

Lead Poisoning Prevention Services:

As of today, March 17, there are 13 current open lead cases.

TB Monitoring:

No active TB cases are reported this quarter. 31 TB tests were administered.

Lab Tests:

167 clients had private labs drawn at the health department.

Communicable Diseases:

43 communicable disease reports were investigated this quarter.

Animal Bites:

There were 14 animal bites investigated this quarter.

FIT Program:

There were no FIT tests completed this quarter.

Immunizations:

This quarter 60 adult vaccines were administered, and 348 pediatric vaccines were administered.

Terri Adams; Director of Family Services

WIC Active Caseload for December was 86%; January 88%; and February 87%.

WIC formula changes started on February 1st, 2026. Contract formulas are now Similac brands. Food changes were made this quarter with the children's and women's benefits as well. More choices as in; fruits and vegetables, whole grains and canned fish.

Better Birth Outcomes (BBO) program is still being documented with paper charting and paper tracking instead of electronic. Cornerstone computer system will be replaced with a new system, should be available July 1, 2026.

This quarter there are currently 56 Healthworks cases.

Billables this quarter were:

Developmental screenings:

ASQ's - 185, with 12 referrals

EPSDT's - 122

Depression screenings for prenatal clients: 53

Depression screenings for postpartum clients: 57

Fluoride Varnish Applications: 119

Hearing screenings: 16

Vision screenings: 3

3. Administration: Melissa Mallow

Grants

The health department was approved for IDPH's new grant, Illinois Vaccine Access Program. Award amount is \$25,000.00, this grant is used to promote and use VFC vaccine for all eligible children.

Narcan Distribution

This quarter 133 boxes were taken from the health departments vending machines.

Residential Sharps Program

Residential Sharps program started on January 5, 2026. This quarter 21 sharp containers have been handed out with the health department receiving 8 sharp containers back for disposal.

Board of Health Replacement

Ms. Mallow has received one application for Dr. Seth Hahs's replacement. Dr. Victoria Codispoti, her practice is in Psychiatry and Neurology. Melissa stated Ms. Codispoti would be a great asset to the Board of Health. Ms. Mallow has emailed a request to the Marion County Board Chairman, Steve Whritenour, to place her appointment on the March County Board Meeting agenda on March 24, 2026.

Veteran's Assistance Commission

January 22, 2026, Ron Peters began using an office at the Marion County Health Department Centralia office.

b. 2025 Annual Report

Melissa went over the 2025 Annual Report with the Board of Health. Melissa will present the Annual Report to the Marion County Board at the County Board meeting on March 24, 2026.

c. FY24 Audit

Ms. Mallow went over the FY24 Audit with the Board of Health. There were no findings for the health department.

d. Centralia Office Repairs

Melissa Mallow stated there are several repairs to be done at the Centralia office. The Board of Health gave permission to begin with \$30,000.00 from the building fund to begin repairs. The East and West side doors and roof are to be prioritized.

Paula Strother made a motion to accept Item Activities 1, 2 and 3; Mike Morton seconded the motion. All were in favor; none opposed. Item activities 1, 2 and 3 was approved.

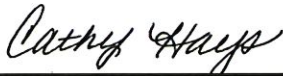
Dr. Matt Stedelin made a motion to accept Items a, b, c, and d; Paula Strother seconded the motion. All were in favor; none opposed. Items a, b, c and d was approved.

VII. CLOSED SESSION

None needed.

VIII. ADJOURNMENT

Michael Douglas made a motion for adjournment at 7:54pm; Mike Morton seconded the motion. The next meeting is scheduled for June 16, 2026, 7 p.m., at the Salem office.



Cathy Hays, Administrative Secretary

March 18, 2026

Date