

**Marion County Board of Health
Meeting Minutes**

June 15, 2021
7:00 P.M.

Board Members Present: Creighton Engel, Michael Morton, Kendra Taylor, Keith Kessler, Kyle Clark and Paula Strother.

Others Present: Melissa Mallow, Administrator; Caitlyn Crain, Director of Clinical Services; Kasey Angeloni, Sanitarian Supervisor; and Cathy Hays, Administrative Secretary. Bruce Kropp from WJBD Radio.

I. CALL TO ORDER

The Marion County Board of Health met on June 15, 2021 at the Marion County Health Department, Salem office. Mike Morton called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of six board members were present.

III. MINUTES

Creighton Engel made a motion to accept the March Quarterly Board of Health meeting minutes as presented; Keith Kessler seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. FINANCIAL REPORT

Mike Morton called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 2nd Quarter is \$1,052,449.88.

The revenue for the end of the 2nd Quarter is \$814,660.15, or 42% of the total budget.

Expenditures for the end of the 2nd Quarter is \$737,977.64, or 39% of the budget.

Revenue over Expenditures is + \$76,682.51

Accounts Receivable are \$117,840.44.

Outstanding grants to be received.

Family Case Management is \$42,238.43

WIC is \$21,208.74

Private Insurance Billing outstanding is \$5,050.00

Emergency Preparedness is \$9,853.35

Contact Tracing Grant is \$16,420.31

Kendra Taylor made a motion to accept the financial report; Paula Strother seconded the motion. All were in favor; none opposed. The financial report was approved.

V. Old Business

a. December Board Meeting Date

The Board agreed the December Board Meeting Date would be Tuesday, December 21, 2021.

VI. NEW BUSINESS

Activities:

1. Environmental Health: Kasey Angeloni, Supervising Sanitarian

This quarter environmental health has completed 137 food routine inspections and issued 54 permits. 25 septic permits issued and 5 complaints investigated. Dan Tahtinen has completed all school inspections. Dan plans to start Long Term Care facilities inspections.

Vector monitoring will be begin soon as well.

2. Nursing:

a. Caitlyn Crain, Director of Clinical Services

STD Testing continued to be suspended due to COVID.

284 positive COVID-19 cases were reported this quarter.

March – 97

April – 129

May – 58

COVID-19 Vaccines Administered this quarter was 2,030. Total vaccines the health department administered from January 4, 2021 to June 14, 2021 are 6,519.

The Naloxone/Narcan program is in effect. Target groups are individuals at risk of an opioid overdose, as well as their family and friends, and to others who may assist an individual suffering an opioid-related overdose. The Narcan kit is free, and can be anonymous. We provide a short training, and there are training brochures that go with the medication.

b. Terri Adams; Director of Family Services, Presented by Melissa Mallow

WIC caseload has stayed in the 90th percent this quarter. Seeing some clients in the office and some still over the phone. Department of Health and Human Services has extended the physical presence waiver through August.

As of June 1st, WIC Program has increased the dollar amount for fruits and vegetables for WIC clients to \$35.00 per person through September 30th, 2021.

Holly Smith, RN one of our Maternal Child Health Nurse's resigned due to moving out of state. Currently, working on getting applications for the job.

Kristie Brown, RN is in the process of training for our hearing and vision program. Once her training is complete, Kristie will take over the hearing and vision program.

4. Administration: Melissa Mallow Grants

Melissa has started writing the FY22 grants. Currently the health department has been approved for the WIC grant \$243,207.00, Breastfeeding Peer Counselor \$35,500.00, WIC Farmer's Market \$1,000.00. The Contact Tracing Grant has been extended to December 31, 2021, was supposed to end on May 31, 2021; due to local health departments having issues with spending that large amount of money, the grant period was extended.

FY20 Audit: Mark Vaughn and Morgan Rose from Franklin and Vaughn were at the office on June 14, 2021 to start on the audit.

COVID-19

Beginning of 2nd quarter, the health department continued doing small clinics in our Salem office on Monday's and Wednesday's and doing mass vaccination clinics at Calumet Street Christian Church in Centralia and First Christian Church in Salem. As the demand for the vaccine decreased, the health department stopped doing the mass vaccination clinics and offered the COVID-19 vaccine at our Salem office by appointment only. In June the health department no longer require appointments and the public can walk-in to the Salem office and receive their Moderna or Johnson & Johnson

COVID-19 vaccination.

Sunday, April 25th, the health department and the Illinois National Guard hosted a first dose Moderna Mass Vaccination Clinic at the Moose Lodge in Centralia. 57 people were vaccinated. On Sunday, May 23, the health department and the Illinois National Guard hosted a second dose Moderna clinic and a Johnson & Johnson clinic at the Centralia Moose Lodge. 2 Johnson & Johnson doses were given and 39 second dose Moderna doses were administered.

The health department has started to vaccinate the inmates at the Marion County Jail with Johnson & Johnson vaccine. June 17th the health department will begin to vaccinate home bound Marion County residents with the Johnson & Johnson vaccine.

At this time Marion County's weekly positivity rate is 1.3% and Region 5's positivity rate is 0.7%. Marion County has had 4 residents who tested positive for the B.1.1.7 UK(Alpha) variant. All have recovered. The entire state is now in Phase 5 of the Restore Illinois Plan. Phase 5, there are no capacity limits for businesses and venues.

Marion County Vaccine Statistics: There has been 21,744 COVID-19 vaccine doses administered in Marion County. 10,991 Marion County residents are fully vaccinated, which is 29.22% of the county's population. In Marion County, 29.04% of our 16-64 years old have been vaccinated and 70.65% of our 65 years and older population have been vaccinated. In Illinois, there has been more than 12 million COVID-19 vaccinations administered.

VII. 2022 RAISES

Ms. Mallow presented a 3% raise to the Board of Health for all staff for FY22. The Board went into Closed Session to discuss Exception 1). Personnel Matters.

The Board came out of Closed Session and Keith Kessler made a motion to accept the 3% FY22 raise; Creighton Engel seconded the motion. Kendra Taylor stated to raise minimum wage to \$12.00. All were in favor; none opposed. The 3% FY22 raises was approved.

VIII. CLOSED SESSION

At 7:26 Michael Morton requested to go into closed session to address Exception 1.) Personnel Matters.

IX. CAME OUT OF CLOSED SESSION

At 7:43 Keith Kessler made a motion to come out of closed session; Creighton Engel seconded the motion. All were in favor; none opposed. The Board came out of closed session.

X. ADJOURNMENT

Keith Kessler made a motion for adjournment at 7:45 p.m.; Creighton Engel seconded the motion. The next meeting is scheduled for September 21, 2021, 7 pm, at the Centralia office.



Cathy Hays, Administrative Secretary

June 16, 2021
Date