

Marion County Board of Health Meeting Minutes

June 20, 2023
7:00 P.M.

Board Members Present: Elizabeth Franczyk, Creighton Engel, Paula Strother, Michael Morton, Kendra Taylor, Keith Kessler, Kyle Clark and Thomas Turner.

Others Present: Melissa Mallow, Administrator; Caitlyn Crain, Director of Clinical Services; Sean Lemmon, Director of Environmental Health; Terri Adams; Director of Family Services; Cathy Hays, Administrative Secretary; and Bruce Kropp, WJBD Radio.

I. CALL TO ORDER

The Marion County Board of Health met on June 20, 2023 at the Marion County Health Department, Salem office. Kyle Clark called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of eight board members were present.

III. MINUTES

Michael Morton made a motion to accept the March Quarterly Board of Health meeting minutes as presented; Keith Kessler seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

a. Dr. Hahs

Ms. Mallow reached out to Dr. Hahs in regards to becoming a Board of Health Member, (he would be replacing Dr. Aziz, who retired from the board). Dr. Hahs has agreed and will sign the health department's standing orders for our lab program and TB related duties. Paula Strother made a motion to accept Dr. Hahs to the Board of Health; Tom Turner seconded the motion. All were in favor; none opposed.

V. FINANCIAL REPORT

Kyle Clark called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 2nd Quarter is \$1,135,046.24.

The revenue for the end of the 2nd Quarter is \$648,930.51, or 40% of the total budget.

Expenditures for the end of the 2nd Quarter is \$722,559.99, or 45% of the budget.

Revenue over Expenditures is - \$73,629.48.

Accounts Receivable are \$317,887.14.

Outstanding grants to be received.

Family Case Management is \$160,544.62

WIC is \$104,783.48

Private Insurance Billing outstanding is \$5,135.00

Emergency Preparedness is \$15,872.91

Breastfeeding Peer Counselor is \$16,454.48

Public Aid is \$624.00

Managed Care is \$7,669.00

Building Improvement Fund balance is \$116,340.60

Keith Kessler made a motion to accept the financial report; Kendra Taylor seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. Old Business

a. None to report.

VII. NEW BUSINESS

Activities:

1. Environmental Health: Sean Lemmon, Director of Environmental Health

This quarter environmental health has completed 50 food routine inspections and issued 69 permits. 24 septic permits issued and 21 sewage systems installed.

Mr. Lemon has been training Jenna Davis as the health department's new Sanitarian and cross training her in all Environmental Health programs.

One facility had to be closed due to a Hepatitis A confirmation. The health department closed La Cocina Mexicana Restaurant on April 28, 2023. On May 1st La Cocina re-opened.

Mr. Lemmon has passed all required course work for the Commercial-Not-For-Hire pesticide applicator License with the Illinois Department of Agriculture. West Nile Virus monitoring began in May.

2. Nursing:

a. Caitlyn Crain, Director of Clinical Services

STD Testing Information:

54 STD / Syphilis and HIV cases have been investigated this quarter. The United States has been experiencing a penicillin shortage for a while now. In March, the health department was able to provide some of our community partners with penicillin to assist with treatment efforts. The health department's stock has expired and IDPH announced the penicillin use is reduced to only those patients who are pregnant.

Lead Poisoning Prevention Services:

There are four current open cases of lead this quarter. IDPH revised and released new high-risk zip codes in Marion County that will go into effect on July 1. Marion County now has 8 high-risk zip codes; Centralia, Alma, Iuka, Kinmundy, Odin, Patoka, Sandoval and Walnut Hill.

TB Monitoring:

No active TB cases were reported this quarter. 68 TB tests were administered this quarter.

Lab Tests:

252 clients had private pay labs drawn at the health department and 1 client had labs drawn through our Quest Lab Card agreement. The health department offered lab specials this past quarter. March, Renal Panel was \$10.00; April, Lab Service Fee was \$10.00; May, Hep B surface Ab (immunity status) was \$15.00.

Communicable Diseases:

28 communicable disease reports were investigated this quarter.

FIT Program:

1 FIT test was completed this quarter.

Animal Bites

17 animal bites were investigated this quarter.

Narcan:

Total of 22 boxes were given out this quarter from both Salem and Centralia offices.

Immunizations:

This quarter 227 adult vaccines were administered and 259 pediatric vaccines were administered. The health department held special Post Exposure Prophylaxis (PEP) clinics for Hepatitis A, due to a Hepatitis A confirmed case at La Cocina Restaurant. The clinics were held over 4 days. Total people vaccinated by the health department was 139.

Salem and Centralia offices had an IDPH VFC Storage and handling site review conducted in early June. Feedback from IDPH was positive with no corrections given by IDPH.

COVID-19

This quarter 8 doses of COVID-19 vaccines were given.

Education/Outreach

This quarter the health department has had educational posters in our lobbies and have given away information and education on topics that coincided with that specific months awareness. Ms. Crain also traveled to a few of Marion County Providers offices offering education and updating their educational materials with updated STD information, TB information, lead testing algorithms, and Perinatal Hepatitis B information.

b. Terri Adams; Director of Family Services

Public Health Emergency ended on May 11, so as of June 1st, the WIC/FCM department are doing all in office visits except for some nutrition education appointments that will continue to be over the phone. Farmers Market Coupons have been received and those will be given out to each family member that is on WIC except for infants younger than 6 months. Each packet is worth \$30.00 worth of fruits and vegetables at the Farmer's Market.

Starting July 1st, the nurses will begin home visits for prenatal and infant clients.

Billables for this quarter:

ASQ'S – 256

Exams – 37

Flouride Varnish – 56

Prenatal Depression Screenings – 93

Postpartum Depression Screenings – 62

Healthworks are 62 as of today, with 8 more pending.

4. Administration: Melissa Mallow Grants

Melissa reported all FY24 DHS grants and budgets have been submitted and approved. The grant award for WIC Farmer's Market stayed the same as last year at \$1,000.00. WIC Grant is \$280,198 (a \$20,478 increase); Breastfeeding Peer Counselor Grant is \$38,759 (\$1,129 increase); and Family Case Management High Risk Infant Grant is \$244,860 (\$6,930 increase).

Application for the COVID-19 Vaccination Grant – 2023 was approved at \$150,000. Ms. Mallow has submitted FY24 grant applications to IDPH for the Public Health Emergency Preparedness \$48,382: Preschool Vision and Hearing \$2,695 and Smoke-Free Illinois Enforcement Grant \$10,000. IDPH has not released the application for the FY24 Comprehensive Health Protection Grant, which includes body art, groundwater program, local health protection grant, lead poisoning prevention and response, safe drinking water, tanning and vector surveillance and control.

Melissa currently is writing the budget for the Strengthening Illinois Public Health Administration 2024 (SIPA) Grant. The award amount will be \$350,000 (lump sum payment). The health department will have until 11/30/2027 to spend the award. Grant funds must be used for workforce development activities, including hiring, retention, training, and other incentives to support and sustain the public health workforce.

COVID-19

There were no deaths and no congregate care facility outbreaks this quarter.

The federal and state public health emergencies for addressing COVID-19 ended on May 11th. COVID-19 Community Levels and COVID-19 Community Transmission Levels are no longer being tracked by the CDC. Congregate Care facilities should continue to monitor the CDC Data Tracker weekly and implement prevention and control measures based on the level of new hospital admissions. Currently, Marion County's COVID-19 hospitalization level is low.

The health department continues to give free BINAX NOW test kits out to congregate care facilities and the Marion County Jail.

In order to help reduce transmission of respiratory viruses, IDPH is giving free air purifiers and replacement filters to Centralia High School, Centralia School District 135, Iuka, Kaskaskia Special Education District, Kell, Odin, Salem High School, Salem School District 111, Sandoval School District 501, Selmaville and South Central School District 401.

Illinois Stop Payment List

Since the FY21 audit has not been completed and submitted yet, Marion County is still on the Illinois Stop Payment List. Ms. Mallow has spoken to the auditor and they do not have an estimated completion date for the FY21 or FY22 audits due to issues with the County's accounting system.

Ms. Mallow has contacted DHS to extend the stop payment waiver. As of today, we received \$105,304.12 payments from DHS.

County Meals Reimbursement

County Board passed a resolution at the board meeting on May 23, 2023. County will pay cost of meals up to maximum of \$15.00 for breakfast, \$20.00 for lunch, and \$30.00 for dinner. The health department will update our Personnel Policy and Procedure Manual to reflect these changes.

Hepatitis A Exposure

Ms. Mallow reported that on Friday, April 28, 2023, Caitlyn was notified that Salem Hospital had an inpatient that was a probable positive Hep A case and was a food handler at the La Cocina Mexicana Restaurant in Salem. Morning of April 28, Caitlyn interviewed the patient with aid of a translator. IDPH was contacted, and with IDPH's direction, informed Caitlyn that close contacts of patient could not work until they were vaccinated with Hep A. The health department had to close the restaurant down until staff was vaccinated and Environmental Health completed an inspection. The health department was able to obtain 317 Hep A vaccine from the Franklin-Williamson County Health Department. The vaccine was available for pick up on Monday, May 1st, in which staff was vaccinated and Environmental Health staff inspected the facility and the restaurant re-opened. May 3, 2023 the health department received the confirmatory lab results on the patient and Ms. Mallow then was able to issue a press release. The health department held PEP shot clinics for the public who had eaten at the restaurant during the dates of April 20th through April 25th.

Public Events

On May 12th, the health department set up a table at BCMW's Family Fun Day and Resource Fair. Various health department information was distributed.

b. Annual Report

Ms. Mallow presented the 2022 Annual Report. Melissa will present the 2022 Annual Report to the County Board on June 27th.

VIII. 2024 RAISES

Ms. Mallow presented a 5% raise to the Board of Health for all staff for FY24. The Board went into Closed Session to discuss Exception 1). Personnel Matters.

The Board came out of Closed Session and Dr. Franczyk made a motion to accept the 5% FY24 raise; Creighton Engel seconded the motion. All were in favor; none opposed. The 5% FY24 raise was approved.

IX. CLOSED SESSION

At 7:46 Michael Morton requested to go into closed session to address Exception 1.) Personnel Matters.

X. CAME OUT OF CLOSED SESSION

At 7:50 Keith Kessler made a motion to come out of closed session; Mike Morton seconded the motion. All were in favor; none opposed. The Board came out of closed session.

XI. ADJOURNMENT

Tom Turner made a motion for adjournment at 7:52 p.m.; Keith Kessler seconded the motion. The next meeting is scheduled for September 19, 2023, 7 pm, at the Centralia office.



Cathy Hays, Administrative Secretary

June 21, 2023
Date