



Marion County Board of Health Meeting Minutes

June 16, 2026
7:00 P.M.

Board Members Present: Mike Morton, Kendra Taylor, Dr. Michael Douglas, Paula Strother, Dr. Kyle Clark, Tom Turner, and Dr. Victoria Codispoti.
Others Present: Melissa Mallow, Administrator; Summer Miller, Director of Clinical Services; Terri Adams, Director of Family Services; Ciara Cain, Supervising Sanitarian; and Cathy Hays, Administrative Secretary.

I. CALL TO ORDER

The Marion County Board of Health met on June 16, 2026 at the Marion County Health Department, Salem office. Kendra Taylor called the meeting to order at 7:00 p.m.

II. QUORUM

A quorum of seven board members were present.

III. MINUTES

Michael Douglas made a motion to accept the March Quarterly Board of Health meeting minutes as presented; Paula Strother seconded the motion. All were in favor; none opposed. The minutes were approved.

IV. SPECIAL ORDERS

At the March 24, 2026 Marion County Board Meeting, Dr. Victoria Codispoti was appointed to replace Dr. Seth Hahs on the Marion County Health Department's Board of Health. Dr. Codispoti's term on the Board of Health will end on November 30, 2026.

V. FINANCIAL REPORT

Kendra Taylor called for a review of the financial report. Melissa Mallow reported the cash flow balance at the end of the 2nd Quarter was \$1,680,013.57.

The revenue for the end of the 2nd Quarter was \$529,745.01, or 32% of the total budget.

Expenditures for the end of the 2nd Quarter was \$709,880.00, which is 43% of the budget.

Revenue over expenditures is negative \$180,134.99.

Since the Financial Report was completed this quarter, the health department has received \$121,951.10.

Accounts Receivable are \$107,684.95.

WIC owes \$42,406.93
BFPC owes \$5,217.27
BBO owes \$39,651.04
Illinois Vaccine Access Program owes \$11,393.20
Managed Care owes \$1,564.00
Private Insurance owes \$1,134.00

Building Improvement Fund balance is: \$190,834.03

Tom Turner made a motion to accept the financial report; Dr. Kyle Clark seconded the motion. All were in favor; none opposed. The financial report was approved.

VI. OLD BUSINESS

None to report.

VII. NEW BUSINESS

a. Activities:

1. Environmental Health: Ciara Cain, Supervising Sanitarian

2nd Quarter program totals:

Food Protection Program: - 150 routine inspections, 7 Pre-Openings and 2 Cottage Food permits.

Private Sewage Program:

9 permits issued and 6 sewage systems installed, and 7 systems inspected.

Private Water:

1 permit was issued this quarter.

Vector:

Received a new CDC Gravid Trap that keeps net, wires, and battery pack inside and covered. In May, the CDC Gravid Trap was set up for West Nile Virus (WNV) Surveillance/Mosquito collection. Ms. Cain sampled two pools for mosquitos; one pool 35 mosquitos were taken and 9 mosquitos taken from second pool.

This quarter Ciara conducted three tick drags; total of 10 ticks were sent off for testing.

Trainings:

This quarter, Ciara and Holly Timmermann attended the 2026 Illinois Environmental Health Association Spring Virtual Conference and also a private well webinar.

The Environmental Health department will have tables set up at the Marion County Fair on Kids Day.

2. Nursing:

a. Summer Miller, Director of Clinical Services

STD Testing Information:

60 STI, syphilis and HIV cases have been investigated this quarter.

Lead Poisoning Prevention Services:

As of today, June 16, there are 16 current open lead cases.

TB Monitoring:

No active TB cases are reported this quarter. 45 TB tests were administered.

Lab Tests:

221 clients had private labs drawn at the health department.

Communicable Diseases:

90 communicable disease reports were investigated this quarter.

Animal Bites:

There were 21 animal bites investigated this quarter.

FIT Program:

There were no FIT tests completed this quarter.

Immunizations:

This quarter 48 adult vaccines were administered, and 374 pediatric vaccines were administered.

Terri Adams; Director of Family Services

WIC Active Caseload for March was 77%; April 77%; and May 76%.

Farmers Market coupons have been received and will be effective July 9th.

Outreach

On May 1st ROE #13 had an event at Studio 50. Two members of the WIC staff set up a table with WIC information to hand out.

In August at the Marion County Fair Kids Day, the health departments Breast Feeding Peer Counselor, Kat, will have a resource table with breastfeeding information and WIC handouts.

Better Birth Outcomes (BBO) program is still being documented with paper charting and paper tracking instead of electronic. The new system is scheduled to be operating fully in July or August of this year.

This quarter there are currently 58 Healthworks cases.

Billables this quarter were:

Developmental screenings:

ASQ's - 212, with 9 referrals

EPSDT's - 117

Depression screenings for prenatal clients: 51

Depression screenings for postpartum clients: 52

Fluoride Varnish Applications: 132

Hearing screenings: 35

Vision screenings: 14

3. Administration: Melissa Mallow

FY26 Grants

Smoke Free Illinois Act Enforcement grant was increased from \$10,000.00 to \$16,000.00.

FY27 Grants

Applications have started to come in. WIC, BFPC, Body Art, Lead Prevention and Tanning have all been decreased.

Narcan Distribution

This quarter 234 boxes were taken from the health departments vending machines.

Residential Sharps Program

This quarter the Salem office handed out 47 sharp containers and 32 were received back for disposal. Centralia office handed out 8 sharp containers and received 11 back for disposal.

Board of Health Member Terms

Members whose terms will expire on November 30, 2026 are; Dr. Stedelin, Kendra Taylor, Dr. Douglas, Dr. Clark, Mike Morton, and Dr. Codispoti.

Outreach

In April the health department participated in the Child Abuse Awareness Walks in Centralia and Salem.

Marion County Health Department set up a resource table at the Amy Center's Prevention Picnic in The Park in Centralia on April 25th and also at ROE #13 PreK Jump into Wellness event at Studio 50 on May 1st.

Centralia Office Repairs

Melissa Mallow stated the health department has received one complete estimate on the door repairs at the Centralia office and a partial estimate as the contractor is waiting on pricing from supplier.

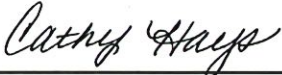
Tom Turner made a motion to accept Item Activities 1, 2, 3 and Administration; Kyle Clark seconded the motion. All were in favor; none opposed. Item activities 1, 2, 3 and Administration was approved.

VIII. CLOSED SESSION

None needed.

IX. ADJOURNMENT

Mike Morton made a motion for adjournment at 7:22pm; Dr. Kyle Clark seconded the motion. The next meeting is scheduled for September 15, 2026, 7 p.m., at the Centralia office.


Cathy Hays, Administrative Secretary

June 17, 2026
Date